

# YUIN UNIVERSITY

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## REQUEST OR SUGGESTION

Date: \_\_\_\_\_

From:  Student  Faculty  Others

To:  Dean  Registrar  Admissions  Others

In case of other, please write name: \_\_\_\_\_

I would like to submit this request/suggestion for the following purpose:

### REQUEST

a) Drop for the class attendance of semester/quarter: \_\_\_\_\_

b) Withdraw of entire year: \_\_\_\_\_

c) Refund: \_\_\_\_\_

d) Transfer to other school: \_\_\_\_\_

e) Transcripts: \_\_\_\_\_

Reasons: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### SUGGESTION

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAME & SIGNATURE: \_\_\_\_\_