

# YUIN UNIVERSITY

## CATALOG

January 1, 2021 to December 31, 2021



**2007 East Compton Boulevard  
Compton, California 90221  
(310)609-2704 [www.yuin.edu](http://www.yuin.edu)**

## TABLE OF CONTENTS

TABLE OF CONTENTS .....	2
PRESIDENT'S WELCOME.....	5
GENERAL INFORMATION.....	6
STATEMENT OF FAITH.....	6
INSTITUTIONAL PURPOSE.....	7
MISSION STATEMENT.....	7
INSTITUTIONAL OBJECTIVES.....	7
INSTITUTIONAL OBJECTIVES WITH INSTITUTIONAL LEARNING OUTCOMES.....	8
MODE OF DELIVERY .....	9
CAMPUS LOCATION AND FACILITIES .....	9
STATEMENT ON NONDISCRIMINATION.....	9
ADMISSIONS .....	10
ADMISSIONS POLICY .....	10
ADMISSIONS PROCEDURES.....	10
INTERNATIONAL STUDENTS.....	11
ABILITY-TO-BENEFIT .....	11
DEFINITION OF A CREDIT HOUR .....	11
ACCEPTANCE OF CREDIT .....	11
NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS .....	11
EARNED AT OUR INSTITUTION.....	11
TRANSFER CREDIT POLICY .....	12
ARTICULATION AGREEMENTS .....	12
RE-ADMISSION TO THE UNIVERSITY.....	12
ACADEMIC YEAR.....	12
COURSE PREREQUISITES .....	12
POLICIES & STUDENT SERVICES .....	13
GENERAL POLICY ON GRADING.....	13
GRADING SYSTEM.....	13
ADMINISTRATIVE GRADING SYMBOLS .....	13
DEFINITION FOR GOOD STANDING.....	13
SYSTEM OF GRADING .....	14
GRADE REPORTS.....	14
ATTENDANCE POLICY.....	14
LEAVE OF ABSENCE.....	14

SATISFACTORY PROGRESS .....	14
ACADEMIC PROBATION AND SUSPENSION.....	15
WITHDRAWAL .....	15
GRADUATION REQUIREMENTS .....	15
GRADUATION WITH HONORS .....	16
AUDITING COURSES.....	16
STUDENT EVALUATION OF INSTRUCTION .....	16
CONDUCT AND DISCIPLINE .....	16
CHEATING AND PLAGIARISM.....	17
STUDENT RECORDS.....	17
NOTIFICATION OF RIGHTS UNDER FERPA .....	18
REGISTRATION .....	20
ADDING OR CHANGING COURSES AFTER REGISTRATION.....	20
TERMS AND COURSE OFFERINGS .....	20
DEAN OF STUDENTS.....	20
LIBRARY .....	20
REGISTRAR .....	21
ACADEMIC ADVISEMENT .....	21
PLACEMENT AND CAREER ASSISTANCE.....	21
STUDENT ORGANIZATIONS AND ALUMNI ASSOCIATIONS.....	21
STUDENT HEALTH AND SAFETY REGULATIONS .....	22
INTERNATIONAL STUDENT SERVICES.....	22
BOOKSTORE .....	22
INTERNSHIP.....	22
HOUSING.....	22
FINANCIAL POLICIES.....	24
FEES AND TUITION .....	24
ADDITIONAL FEES AND CHARGES IF APPLICABLE.....	24
REFUND POLICY .....	25
STUDENT’S RIGHT TO CANCEL .....	25
WITHDRAWAL FROM THE PROGRAM .....	25
STUDENT TUITION RECOVERY FUND.....	26
GRIEVANCE POLICY .....	26
EQUIPMENT.....	27
EDUCATIONAL PROGRAMS .....	29
LEARNING OUTCOMES DEFINITIONS .....	29

GENERAL EDUCATION.....	32
SCHOOL OF THEOLOGY .....	38
INTRODUCTION OF PROGRAMS.....	38
BACHELOR OF ARTS IN THEOLOGY (B.Th) .....	40
MASTER OF DIVINITY (M.Div) .....	42
DOCTOR OF PHILOSOPHY IN THEOLOGY (Ph.DTh).....	44
COURSE DESCRIPTIONS .....	45
SCHOOL OF BUSINESS ADMINISTRATION .....	54
INTRODUCTION OF PROGRAMS.....	54
BACHELOR OF ARTS IN BUSINESS ADMINISTRATION (BBA).....	55
MASTER OF BUSINESS ADMINISTRATION (MBA).....	57
DOCTOR OF PHILOSOPHY IN BUSINESS ADMINISTRATION (Ph.DBA).....	58
COURSE DESCRIPTIONS .....	60
ADMINISTRATION .....	66
BOARD OF TRUSTEES .....	66
ADMINISTRATION .....	66
FACULTY.....	68
INSTRUCTIONS ON FILING A COMPLAINT.....	71
DISCLOSURES .....	71
CHANGES .....	71
NOTICE TO PROSPECTIVE DEGREE PROGRAM STUDENTS.....	72
ACADEMIC CALENDAR.....	73
SCHOOL MAP .....	74

## PRESIDENT'S WELCOME

Thank you for welcoming me into your proud family!

I am a product of two highly accomplished educators, my parents both served as faculty over 90 years combined. I can appreciate a situation like Yuin, because it allows all of us to help in a way of serving, giving and watching the success from the grass roots level. Yuin is at a rebirth; we all feel a part of something bigger than all of us combined, and, together, I feel we will make this University something special!

I am impressed with the Yuin faculty. In the short amount of time I have been around them, it is clear to me they epitomize what a great faculty at a contemporary Christian college should represent. Undoubtedly, Yuin's faculty are knowledgeable and committed to being the best in their academic areas — which means our students learn from the best.

We at YU are striving towards the creation of real and sustainable “Value” for our graduates! We know that education must keep pace with this emerging world. We at YU are training learners of all ages to have a safe and secure future that is financially viable. What this means for us in the education industry is a paradigm shift to create education in a way never seen before, which is beyond the normal teaching, textbooks, and homework. As a byproduct of the emerging digital revolution, jobs are no longer stable, locations aren't permanent, and workers are moving in and out of the workforce, and, it appears that temporary employees are the way companies will operate in the future. It is no longer about students listening to learn a subject but learning to adapt to their skill sets as needed. We no longer need to teach how to use technology, but how to work in conjunction with technological entities such as the digital corporation in which man and online-based machine/systems work hand in hand. By adhering to the latest educational standards, we at YU ensure that the teaching experience is similar to the working experience by creating a homogenous environment for both, through the use of technologies and tools that are endemic to the future of the larger societal ecosystem. YU's professors are academicians with ample practical and applied experience. They are capable of leveraging our unique industry relationships enabling an Individualized effective education environment which is second to none.

Please join us to celebrate this rebirth, as we have plans to install new ideas, new plans and new dreams from the existing walls that we occupy. Yuin will become a staunch trademark of compliance and growth as we rebuild, a place where students can be proud of their Alma Mater!

Dr. Bruce Victor  
President

## GENERAL INFORMATION

### STATEMENT OF FAITH

#### 1. The Trinity

The Board, faculty, administration and staff at Yuin University possess an active and visible Christian faith which encourages the entire campus community in our pursuit of a wholesome and practical Christian life. We personally trust in and collectively bear witness to the one, eternal God, revealed as Father, Son and Holy Spirit. (Deut. 6:4; Matt. 28:19; 2 Cor. 13:14; John 4:24)

#### 2. God the Father

We believe in God the Father who created the heavens and the earth. We believe in God the Son, Jesus Christ, who was conceived by the Holy Spirit and born of the Virgin Mary. Jesus suffered, died and was buried. He rose from the dead. Jesus ascended into heaven and remains with the Father and the Holy Spirit to judge the living and the dead. Jesus Christ alone is the way, the truth and the life. There is salvation in and through no other. (2 Tim. 3:16-17; 2 Pet. 1:20-21; 1 Cor. 2:13)

#### 3. The Holy Spirit

We believe in God the Holy Spirit who is the comforter, sustainer and sanctifier of all who profess faith in Jesus Christ as Savior and Lord. (Rom. 8:9; 1 Cor. 12:12-14; Eph. 1:13-14, Gal. 5:22-25)

#### 4. Salvation

We believe that humanity has hope for redemption from sin by Jesus Christ's life, death and resurrection. It is by God's grace alone that we joyfully receive our salvation through a personal faith in Jesus Christ. (Eph. 2:8-10; Tit. 2:11-14)

#### 5. Revelation, Scripture and Authority

We believe that the Bible is God's revealed Word. It is authoritative and infallible in all matters of faith and practice. (Ps. 19:1-6; Heb. 1:1-2; John 17:17)

#### 6. The Church

We believe that the Church is the body of Christ and God's witness in the world. (Eph. 1:22-23, 5:25-27; 1 Cor. 12:12-14)

#### 7. Our Destiny

We believe that Jesus Christ will return and claim his own, ushering in the new heaven and new Earth in which righteousness will dwell and God will reign forever. (1 Thess. 4:13-18; Zech. 14:4-11; Rev. 20:6)

## **INSTITUTIONAL PURPOSE**

Yuin University is a private institution approved to operate by the California Bureau for Private Postsecondary Education. Approval to operate means the institution is compliant with the minimum standards contained in the California Private Postsecondary Education Act of 2009 (as amended) and Division 7.5 of Title 5 of the California Code of Regulations.

Yuin University provides post-baccalaureate education.

Yuin University was established to fulfill the holistic needs of its students, so that they may promote the mental, spiritual, physical, and financial well-being of the communities in which they live.

The name Yuin is a Korean word meaning, “Invitation.” The name reflects the mission of the institution, as the mission of Yuin University is to welcome students of all faiths and backgrounds to participate in receiving a quality, faith and values-based Christian education.

## **MISSION STATEMENT**

Yuin University’s mission is to help each individual from diverse cultures to develop academically, professionally, and spiritually in order to pursue lives of leadership and service in their field of study.

## **INSTITUTIONAL OBJECTIVES**

Through the degrees at Yuin University, students will advance academically, professionally, and spiritually.

### Academically

- Equipped with skills for lifelong learning

### Professionally

- Equipped to serve professionally or as volunteers in their field of study  
Note: Many who take theological degrees will be active volunteers instead of professional ministers (e.g., Equipped to work or volunteer effectively in their field of study).

### Spiritually

- Equipped to articulate how one enters into a relationship with God through Jesus Christ and grows in spiritual maturity

### Culture/Diversity

- Equipped with experiences that foster an appreciation for people of other cultures and backgrounds

### Service

- Equipped with a passion to serve others in response to human needs

## INSTITUTIONAL OBJECTIVES WITH INSTITUTIONAL LEARNING OUTCOMES

### Academically

- Equipped with skills for lifelong learning
  - Graduates will exhibit an interest in lifelong learning through continuing education (whether formal or informal) and professional development pursuits
    - (as measured by the Mission & Institutional Objectives Survey)
    - (as measured by the Alumni Survey)

### Professionally

- Equipped to serve professionally or as volunteers in their field of study
  - Graduates will serve professionally or as volunteers in their field of study - Note: Many who take theological degrees will be active volunteers instead of professional ministers (e.g., Equipped to work or volunteer effectively in their field of study).
    - (as measured by the Mission & Institutional Objectives Survey)
    - (as measured by the Alumni Survey)

### Spiritually

- Equipped to articulate how one enters into a relationship with God through Jesus Christ and grows in spiritual maturity
  - Graduates will convey to others how one can come into a relationship with Jesus Christ and how to cultivate Christian spiritual maturity
    - (as measured by Christian Introduction Rubric)
    - (As measured by Spiritual Disciplines Survey)
    - (as measured by the Mission & Institutional Objectives Survey)

### Culture/Diversity

- Equipped with experiences that foster an appreciation for people of other cultures and backgrounds
  - Graduates will care about people who are different from them and engage with those of other cultures and backgrounds
    - (as measured by the Mission & Institutional Objectives Survey)
    - (as measured by the Alumni Survey)

### Service

- Equipped with a passion to serve others in response to human needs
  - Graduates will empathize with the needs of others and respond with acts of service
    - (as measured by the Mission & Institutional Objectives Survey)
    - (as measured by the Alumni Survey)

## **MODE OF DELIVERY**

Yuin University provides classroom-based, traditional instruction.

## **CAMPUS LOCATION AND FACILITIES**

Yuin University is located at 2007 E. Compton Blvd., Compton, CA 90221, twenty miles south of Los Angeles. All courses are taught at this location. The University maintains a library and bookstore for the convenience of its students. The main University building houses classrooms, offices, a lounge, a conference room, record display room. There are two RTD covered bus stops within 1/2 block of the University, as well as ample parking in the front and in back of the facilities.

Yuin University and the facilities it occupies fully comply with all federal, state, and local ordinance and regulations, including those requirements regarding fire, building safety, and health.

Equipment includes computers, desks, chairs, whiteboards, office equipment, projector, document camera, and wireless network equipment.

## **STATEMENT ON NONDISCRIMINATION**

Yuin University, in accordance with Title VI of the Civil Rights Act of 1964, operates in a non discriminatory manner with regard to race, color, age, or natural origin. Furthermore, as required by Title IX of the 1972 Education Amendments, Yuin University does not discriminate on the basis of sex in its educational programs, activities, or employment policies. Yuin University also provides equal opportunity for qualified handicapped persons in accordance with the requirements of Section 504 of the Rehabilitation Act of 1973. Instructional and other facilities (including an elevator to the second story) are readily accessible to handicapped students. Inquiries and appeals regarding compliance should be directed to the University Dean of Students.

## ADMISSIONS

Yuin University seeks mature, capable students who have the preparation and motivation needed to accomplish their academic and professional goals. In addition, it is expected that successful applicants will demonstrate a commitment to and a passion for their chosen field of study.

### ADMISSIONS POLICY

Admissions decisions are based upon both objective and subjective criteria. An applicant's previous academic record is an important predictor of his/her ability to succeed at the University. Previous work experience in the selected field of study may also be taken into consideration. Personal and/or professional letters of recommendation are included in the process. Finally, a personal interview with a University administrator is required of all applicants.

- High school diploma or its equivalent applicant can admit undergraduate degree program.
- Bachelor Degree or its equivalent for the Master Degree Program. Applicants must have maintained a minimum overall grade point average of 2.5 in their undergraduate program (on a 4.0 scale) for the Master's Degree Program.
- Master degree or its equivalent for the Doctor of Philosophy Program.
- Applicants are required to take the Test of English as a Foreign Language (TOEFL) examination if the native language is not English. A minimum score of 450 PBT(Paper-based Test), 133 CBT(Computer-based), and 45 iBT(Internet-based Test) examination is required for admission.
- 2 of Letters of Recommendation
- Admissions Interview

*All foreign transcripts must be evaluated and if necessary, translated to meet U.S. equivalency.*

The following is a sample of foreign transcript evaluators. Yuin University does not endorse any evaluators.

- Foreign Consultants: <http://www.foreignconsultants.com/>
- Educational Credential Evaluators: <http://www.ece.org/>
- Educational Perspectives: <http://www.educational-perspectives.org/>
- International Consultants of Delaware: <http://www.icdel.com/>
- International Research Foundation, Inc.: <http://www.ierf.org/>
- World Education Services: <http://www.wes.org/>

### ADMISSIONS PROCEDURES

Applications for admission to Yuin University may be submitted at any time. However, the actual start of classes must coincide with the start of each semester.

The prospective student wishing to apply for classes should contact Administration for an application and information concerning enrollment. The prospective student must request that transcripts be sent from all previous colleges attended. These transcripts must be sent to the Registrar, Yuin University, must be official, and must be received directly from the issuing institution. Each applicant is advised that many institutions require several weeks to process a request to issue a transcript.

After the application materials, stated above under Admissions Policy, have been completed and submitted, and

transcripts received by Yuin University, the applicant should schedule an interview with the Dean to which he/she is applying. Following the interview, the Evaluation Committee will review the results of the interview and all admissions materials to determine the admissibility of the applicant.

If the applicant is accepted for admission, an acceptance letter will be sent to the applicant with an enrollment date. The student may enroll on that date or after that date and begin study at the University.

If the applicant is not accepted, the Registrar will send a letter to the applicant informing him/her of the decision and stating the reasons for non-acceptance. Admissions materials, including transcripts, are considered documentation of statements made by the prospective student in the interview. Should there be a discrepancy between any prospective student's statements and the documentation received; the Evaluation Committee may choose to deny admission to the prospective student.

## **INTERNATIONAL STUDENTS**

Yuin University is an approved Student Exchange Visitor Program (SEVP) school. SEVP is managed by the United States Immigration and Customs Enforcement. Yuin University has authorization from the SEVP to process the necessary documents for international students so they may receive a F-1 student visa, if eligible.

Yuin University will vouch for student status at no charge.

## **ABILITY-TO-BENEFIT**

Yuin University does not admit ability to benefit students.

## **DEFINITION OF A CREDIT HOUR**

Yuin University defines a credit hour or credit unit as being one hour lecture of classroom each week and 15 weeks of one semester, total 15 hours of one semester term, or 10 weeks of one quarter, total 10 hours of one quarter term.

## **ACCEPTANCE OF CREDIT**

Yuin University does not accept hours or credit through challenge examinations, achievement tests, or experiential learning.

## **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credits you earn at Yuin University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Yuin University to determine if your credits or degree will transfer.

## **TRANSFER CREDIT POLICY**

For credit to be transferred into a Yuin University program, it must be credit that was not counted towards a completed degree program or completed at another school concurrently with Yuin University enrollment.

Requests for transfer credit are normally submitted during the admissions process. Additional requests must be filed with the Admissions Office prior to the semester in which the equivalent Yuin University course is offered.

Credits earned at other institutions may be considered for transfer credit with the following stipulations:

- Official copies of transcripts must be forwarded to Administration for evaluation.
- Only those courses which are substantially comparable to Yuin courses with "C" (2.0 on a 4.0 scale) or higher grade will be accepted.
- Up to a maximum of 75% of the total program credits of Undergraduate and 20% of the total program credits of Graduate may be transferred.

## **ARTICULATION AGREEMENTS**

Yuin University has not entered into any transfer or articulation agreements with any other college or university.

## **RE-ADMISSION TO THE UNIVERSITY**

Former students should consult with a Dean to determine whether curriculum or degree requirements have changed since their last enrollment.

## **ACADEMIC YEAR**

The academic year for the School of Theology and the School of Business Administration begins in the fall of each year according to semester system.

## **COURSE PREREQUISITES**

Special requirements for admission to specific courses are introduced by the word "prerequisite." Students who have not completed prerequisite courses but believe they have equivalent preparation should request a waiver of the restriction from the Dean. Permission to enroll requires prior approval from the Dean and the faculty member of the course.

## POLICIES & STUDENT SERVICES

### GENERAL POLICY ON GRADING

It is an integral part of the teaching responsibility of the faculty to provide careful evaluation and timely assignment of an appropriate grade to each enrolled student. In the absence of compelling reasons, such as mistake, fraud, bad faith, or incompetence, the grade determined by the instructor of record is to be considered final. Final course grades must be submitted by the faculty to the Records Office no later than noon of the second academic day after the end of the Final Examination period. For purposes of correcting an error, an instructor may change a grade with approval of his/her department dean.

### GRADING SYSTEM

Letter Grade	Grade Points	Percent Grade	Explanation
A	4.00	93-100	EXCELLENT
A-	3.67	90-92	
B+	3.33	87-89	
B	3.00	83-86	GOOD
B-	2.67	80-82	
C+	2.33	77-79	
C	2.00	73-76	SATISFACTORY
C-	1.67	70-72	
D+	1.33	67-69	
D	1.00	63-66	POOR
D-	0.67	60-62	
F	0.00	below 60	FAILING

### ADMINISTRATIVE GRADING SYMBOLS

GR	GRADE	I	INCOMPLETE
GP	GRADE POINTS	W	WITHDRAWAL
GPA	GRADE POINT AVERAGE	AU	AUDIT
UT	UNITS	TC	TRANSFER CREDIT
UT ATT	UNITS ATTENDED	CR/NC	CREDIT/NO CREDIT
UT EARN	UNITS EARNED	RD	REPORT DELAYED
SP	SATISFACTORY PROGRESS	P	PASS (not included in GPA)

### DEFINITION FOR GOOD STANDING

To attain good academic standing, undergraduate students must have a term and a cumulative grade point average of 2.0 (C) or higher. To attain good academic standing as a graduate students, students must: be making satisfactory progress toward the completion of degree requirements within the time limits of the degree program,

including approved extensions, have demonstrated an ability to succeed in the degree program; and have a cumulative grade-point average of 3.00 (B) or better.

## **SYSTEM OF GRADING**

Any student receiving an “I” grade will be given up to six weeks to complete coursework. Any student receiving a “D” grade point or below is responsible for arranging with the instructor a plan for improving his/her grade. Student performance will be evaluated by examination, attendance, classroom participation, special projects, and research work, etc.

## **GRADE REPORTS**

At the end of each semester or quarter, notification of the student’s academic standing and report of grades achieved while in attendance at the university are mailed or emailed to the requested student only. Grades are normally prepared within one week following the last day of the term. If there are any unpaid charges or other penalties on record against a student, request for transcripts and class grades will be withheld unless arrangements to the contrary have been made in advance with the administration. Questions regarding grade reports, academic credit, or transcripts should be referred to the Office of Admissions and Records. If a student questions a grade he/she received in a course, he/she should attempt to resolve the problem with the instructor. If the student is not satisfied with the instructor’s decision, the matter may be taken up with the Dean.

## **ATTENDANCE POLICY**

All students are required to attend all classes, except in extreme extenuating circumstances. Excusable circumstances include illness, injury, childbirth, or other serious events. Students must furnish the school with documentation (for example, a note from a physician) following an excusable absence.

Students who are fifteen (15) minutes late for class must wait until a break to join the class. Three (3) instances of tardiness are also counted as an absence. All students must have 75% attendance of all courses, regardless of the nature of the absences. Those students who fail to maintain satisfactory class attendance in any subject will not be permitted to take the final exam in that particular subject.

If attendance fails to improve, the Director, at his/her discretion, may dismiss a student for unsatisfactory attendance. If a student has failed to attend class for 21 calendar days he/she will be withdrawn from the program.

## **LEAVE OF ABSENCE**

Students wishing to take a leave of absence from the University at any time during a semester must secure approval from the Dean by submitting a written request in person or by certified mail.

A student may be granted a leave of absence not to exceed a total of 180 calendar days in a 12 month period. If a student does not return at the expiration of a leave, the withdrawal policy will apply.

## **SATISFACTORY PROGRESS**

A cumulative GPA of 3.0 or higher (letter grade of B average or better) for Masters and Doctorate degrees (Master of Business Administration, Doctor of Philosophy in Business Administration, Master of Divinity, and Doctor of Philosophy in Theology).

A cumulative GPA of 2.0 or higher (letter grade of C average or better) for Bachelor of Arts in Business Administration and Bachelor of Arts in Theology.

## **ACADEMIC PROBATION AND SUSPENSION**

Academic probation is an identification of students whose scholastic performance is below University standards. Academic suspension is an identification of students whose scholastic performance remains below University standards for two consecutive semesters. Below is a general classification of students based on credit hours with the standard grade point average for the semester.

A student who fails to meet minimum satisfactory progress standards for one semester is placed on academic probation. A student on academic probation may continue at the University pending improvement in his/her academic standing.

If the student fails to meet these minimum standards for two consecutive semesters, he/she is placed on academic suspension.

A student on academic suspension is required to leave the University for one semester. His/her record will be noted as academic suspension.

Once a student is suspended or dismissed for academic reasons, the student may apply for re-admission after being out for one semester.

## **WITHDRAWAL**

A student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 21 calendar days.
- Failure to return from a leave of absence

## **GRADUATION REQUIREMENTS**

- A passing grade in all coursework required
- The successful completion of a comprehensive examination.
- The successful completion of a dissertation and a successful oral defense of the dissertation, if applicable
- Fulfillment of all financial obligations to Yuin University

Students who fail to meet graduation requirements within seven (7) years from the date of their first admission must meet the requirements in effect at the time of their graduation date rather than those that were effective at the time of their entrance. A student readmitted to Yuin University after withdrawal must meet the graduation

requirements in effect at the time of his/her readmission.

## **GRADUATION WITH HONORS**

Candidates for graduation whose work has been of superior quality are honored at commencement as follows:

- With Honors – for candidates who have an average of 3.00 to 3.49
- With Great Honors – for candidates who have an average of 3.50 to 3.79
- With Greatest Honors – for candidates who have an average of 3.80 to 4.00

## **AUDITING COURSES**

Persons who do not wish to register for credit may be permitted to register as auditors under the following conditions: that they pay the regular audit fee, \$100.00 per course (no additional fee for students registered for a full-time credit load); obtain the consent of the faculty member; audit only courses for which there are adequate classroom facilities; and, in the case of full-time students, obtain the consent of the Dean. Skill and laboratory courses are not open for auditors. All registrations for auditing courses shall be filed in the Office of the Registrar. Regular registration procedures are to be followed after permission has been granted. The privileges of an auditor in a course are limited to attending and listening. The auditor assumes no obligation to do any work of the course, and he/she is not expected to take any of the faculty member's time. He/she does not submit any work and is not eligible to take any tests or examinations nor to receive grades for any part of the course. A student is permitted to change a course from credit to audit or audit to credit during the first three weeks of a course.

## **STUDENT EVALUATION OF INSTRUCTION**

In order to sustain the high quality of instruction at the University, each student is expected to evaluate each class in which he or she is enrolled as the final assignment in that class. Anonymous evaluation forms are distributed during the last class session of each term or quarter/semester and must be completed and returned to the Administration Office immediately.

## **CONDUCT AND DISCIPLINE**

Each of the points of the Code of Conduct is based on a biblical principle and supported by a scriptural reference, as follows:

- No practice of cheating or plagiarism in connection with an academic or internship program (Ex 20:15)
- No sale or possession of illicit drugs or narcotics, except when lawfully prescribed (I Cor 6:19)
- No theft of, destruction of, or unauthorized use of University property or any property belonging to a staff or faculty member, or member of the student body (Ex 20:15)
- No destruction or disruption, on or off campus, of the educational aims and processes of the University (I Cor 14:33)
- No entrance to campus in an intoxicated or drugged state, or possession or use of any firearms, explosives, dangerous chemicals, or deadly weapons (I Cor 6:19; Ex 20:13; John 10:10)

- No physically abusive or disrespectful behavior toward a member of the University's administrative personnel, faculty, staff, or students, nor the engaging in any lewd, indecent, or obscene behavior on campus at any time (I Thes 5:12; I Pt 2:18; I Pt 3:16; Eph 5:3-5)

Students enrolling at Yuin University assume an obligation to conduct themselves in a manner compatible with the University's function as an educational institution and suitable to a member of an academic community. The University, therefore, expects its students to conduct themselves as responsible individuals, considerate and respectful of the rights and interests of others. The University reserves the right to exclude at any time students whose conduct is deemed undesirable or prejudicial to the University community's best interests.

At the discretion of the Dean, a student may be dismissed from school for a serious incident or repeated incidents of an intoxicated or drugged state of behavior, possession of drugs or alcohol upon the school premises, behavior creating a safety hazard to other students at school, disobedient or disrespectful behavior to another student, Registrar, or faculty member, or any other stated or determined infraction of conduct.

If, in the judgment of the administration a student's conduct does not conform to the standards, the University, may, after following such procedures as they consider appropriate, with due regard to the rights of the individual, impose such penalties as they may determine the circumstances justify, including dismissal from the University, dismissal from a course, suspension, or disciplinary probation.

Disciplinary probation indicates that the student's relationship with the University is tenuous and that his or her record will be reviewed periodically to determine suitability to remain enrolled. Specific limitations and restrictions on the student's privileges may accompany probation.

## **CHEATING AND PLAGIARISM**

One or more of the following actions are available to the faculty member who suspects a student has been cheating or plagiarizing. The choice of action taken by the faculty member is guided by the extent to which the faculty member considers the cheating or plagiarism reflects the student's lack of scholarship or lack of academic performance in the course:

1. Review - no action.
2. Oral reprimand with emphasis on advising toward prevention of further occurrence.
3. Requirement that the work be repeated.
4. Assignment of "Failure" for the specific work in question.
5. Assignment of "Failure" for the course as a result of No. 4.
6. Referral to the Dean or Academic Council, as appropriate

Students accused of cheating or plagiarism are entitled to and may petition for due process by review by the appropriate forum.

## **STUDENT RECORDS**

Student records are maintained onsite for 5 years, and transcripts are kept permanently by the University.

A record is considered current for three years following a student's completion or withdrawal. A record may be stored on computer disk in storage under included in the fire resistant cabinets.

Custodian of records is Christine Lee at 2007 E. Compton Blvd., Compton, CA 90221. Email address is info@yuin.edu and telephone number (310) 609-2704. The physical address and telephone number of the office where the records are 2007 E. Compton Blvd., Compton, CA 90221 and (310) 609-2704.

## **NOTIFICATION OF RIGHTS UNDER FERPA**

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An “eligible student” under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution at any age.) These rights include:

The right to inspect and review the student's education records within 45 days after the day the University receives a request for access. A student should submit to the Registrar a written request that identifies the record(s) the student wishes to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask to amend a record should write to the Registrar and clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the University decides not to amend the record as requested, the Registrar will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

The right to provide written consent before the University discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

The University discloses education records without a student's prior written consent under the FERPA exception for disclosure to University officials with legitimate educational interests. A University official is typically includes a person employed by the in an administrative, supervisory, academic, or support staff position; a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A University official also may include a volunteer or contractor outside of the University who performs an institutional service of function for which the University would otherwise use its own employees and who is under the direct control of the University with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another University official in performing his or her tasks. A University official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the University.

The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education  
400 Maryland Avenue, SW, Washington, DC20202

FERPA permits the disclosure of PII from students' education records, without consent of the student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to

University officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, § 99.32 of FERPA regulations requires the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures. A postsecondary institution may disclose PII from the education records without obtaining prior written consent of the student —

- To other University officials, including teachers, within University whom the University has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the University has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(1) - (a)(1)(i)(B)(3) are met. (§ 99.31(a)(1))
- To officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student’s enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as a State postsecondary authority that is responsible for supervising the University’s State-supported education programs. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To organizations conducting studies for, or on behalf of, the University, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))
- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
  
- Information the University has designated as “directory information” under § 99.37. (§ 99.31(a)(11))  
*Yuin University does not disclose director information, therefore all request for information must meet one of the requirements in the FERPA policy.*
  
- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of § 99.39. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. (§ 99.31(a)(13))
- To the general public, the final results of a disciplinary proceeding, subject to the requirements of § 99.39, if the University determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the University’s rules or policies with respect to the allegation made against him or her. (§ 99.31(a)(14))

- To parents of a student regarding the student's violation of any Federal, State, or local law, or of any rule or policy of the University, governing the use or possession of alcohol or a controlled substance if the University determines the student committed a disciplinary violation and the student is under the age of 21. (§99.31(a)(15))

## **REGISTRATION**

Registration for each semester is held one to three days in advance of the next semester.

## **ADDING OR CHANGING COURSES AFTER REGISTRATION**

For any term, students may add courses to their schedules after registration with the permission of the faculty member.

## **TERMS AND COURSE OFFERINGS**

There are four academic terms during a calendar year. The fall, winter, spring and summer terms each consist of approximately eleven weeks of classes followed by one week of final examinations. The courses to be offered during a particular term are listed in the Yuin University class schedule, published four times per year approximately two weeks before registration for the term.

## **DEAN OF STUDENTS**

The Dean of Students provides assistance to students, either directly or through referral. Direct services offered by the Dean include handling letters of recommendation, explanation of policies and procedures relating to student records, admissions policies, evaluation and credentials, transfer credit, academic probation, disqualification and disciplinary matters, publication schedules of classes and approval of academic petitions. The Dean is involved with the administration of University discipline and the planning and development of curriculum and degree programs.

## **LIBRARY**

Yuin University maintains a library on campus for the convenience of its students. The library contains mainly specialized holdings in those subject areas relevant to the University's course offerings. Yuin University administrative staff members also refer students to major public and university libraries in their area to meet their research needs. Students may receive up to \$30.00 per year reimbursement toward the purchase of community borrowing privileges at those libraries. Reimbursement is made upon presentation of a receipt for borrowing privileges along with a written request for reimbursement.

Hours of operation is on day of the schedule of the classes, and student can be able to request the librarian to borrow or return books according to the students' needs.

Yuin University Library is subscribing to Gale Business Collection, Gale Business Economics and Theory Collection, Gale Business Insights: Global and Gale Small Business Collection to support business administration program and is subscribing to East Texas Baptist University's Bible Study Guide Commentary Series, Gale Religion and Philosophy Collection to support theology program. Students have authority to access a variety of databases and journal packages through the Library and Information Resources Network, Inc (LIRN) homepage at <http://www.lirn.net> and select the "Databases" button or go directly to <http://www.lirn.net/databases>. The LIRN ID for Yuin University is 32015.

## **REGISTRAR**

The Registrar's Office has been established to meet all student needs. The Registrar is responsible for all student records, registration, transcripts, degree checks, and certifications. Students wishing assistance in this area should contact the Registrar.

## **ACADEMIC ADVISEMENT**

Students are expected to assume responsibility for obtaining academic advisement. They must keep themselves informed about curriculum requirements, both in the core curriculum and in their programs of interest. Yuin University is concerned about each student as an individual. Faculty members are available for help and counsel with information regarding degree programs and professional resources.

Personal help may be needed by students and their families in dealing with problems of an emotional, social or interpersonal nature. Counseling services, sponsored by Christian Family Counseling Center provides various counseling on matters such as marriage, family and interpersonal relationships.

## **PLACEMENT AND CAREER ASSISTANCE**

Yuin University seeks to provide assistance to students as they face career decisions. Services include assistance in writing resumes, interview preparation, and opportunities to interview on campus for prospective job openings.

Job opportunities are posted, and information of interest to those seeking employment, such as employers scheduled to conduct interviews on campus.

It is understood that the University does not and cannot promise or guarantee neither employment nor level of income or wage rate to any Student or Graduate.

## **STUDENT ORGANIZATIONS AND ALUMNI ASSOCIATIONS**

The Student Community Service (SCS) is a student service group which encourages Christian social responsibility through volunteer activities. It provides assistance to local schools, to non-profit agencies, to senior citizens, and to the community in general. Students tutor children and adults, assist in special education, support recreational therapy programs, and provide home maintenance services for those in need.

All organized clubs and similar fellowship groups must have a faculty mentor and must have formal approval

through the Academic Council.

The Yuin University Alumni Association was established to foster and protect the personal and professional interests of the alumni through the promotion of the welfare of all segments of the University. Alumni share the rights and privileges with Annual and Lifetime members with regard to auditing courses and the use of bookstore discounts.

## **STUDENT HEALTH AND SAFETY REGULATIONS**

Health Services are designed to support the formal education of students through health care referral and health insurance at affordable prices. Yuin offers student accident and sickness insurance plans for students and their families through outside insurance carriers. Insurance can be purchased annually or quarterly with payment. The University is not liable for injuries sustained by students in their activity as students, even though such injuries occur on school premises.

Students are advised to be certain that they are covered by personal health and accident insurance.

## **INTERNATIONAL STUDENT SERVICES**

Yuin provides a wide range of assistance to international students who come to Yuin on visas, as well as to resident aliens. Services include immigration assistance, orientation to American culture, and guidance for personal and financial issues that arise when studying in the United States and social activities for international students and families as they adjust to American life.

## **BOOKSTORE**

The main bookstore of Yuin University is located at the Yuin Library. The bookstore offers required texts for all classes at the University, some recommended texts, and a limited number of general interest publications. The bookstore also has available class rings and other paraphernalia, including medical equipment, herbs and some clothing items.

## **INTERNSHIP**

The internship programs for students in the Business Administration and Theology Program are as follows.

- Prerequisites for entry: Completion of required courses, passing of all the required examinations.
- Church Internship course offers an approved, planned, supervised, and evaluated practical experience under the supervision of a pastor or supervisor in a church or institutional or mission setting for students who enrolled in Master of Divinity program.
- 60 hours of internship are completed in one semester. Students could get more internship hours in condition with Dean's approval.
- Students who enrolled in Master of Business Administration might be offered business internship and/or on the job training under the supervision of designated supervisor in a company or organization by Dean's approval.

## **HOUSING**

Yuin University does not assume responsibility for student housing, does not have dormitory facilities under its control, nor offers student housing assistance. According to rentals.com for Compton, CA, rental properties start at approximately \$975 per month.

## FINANCIAL POLICIES

### FEES AND TUITION

Program	Application Fee Non-Refundable	*Student Tuition Recovery Fund Non-Refundable	Units	Per Unit	**Total Cost
Bachelor of Arts in Business Administration	\$135		120	\$225	\$27,000
Bachelor of Arts in Theology	\$135		120	\$225	\$27,000
Master of Business Admin.	\$135		48	\$290	\$13,920
Master of Divinity	\$135		87	\$290	\$25,230
Doctor of Philosophy in Business Administration	\$135		54	\$500	\$27,000
Doctor of Philosophy in Theology	\$135		60	\$500	\$30,000

\*Student Tuition Recovery Fund \$0.50 for every \$1,000 rounded to the nearest \$1,000.

\*\*Total tuition only, not including any fees for the entire program.

Students are encouraged to pay their tuition at the beginning of each term. A tuition payment plan has been developed to assist students who need to pay on an installment plan.

### ADDITIONAL FEES AND CHARGES IF APPLICABLE

- Registration Fee \$35.00 per each semester
- Auditing Course (not for credit) \$150.00 per Course
- Course Drop Fee \$10.00 per Course (Charged to students who initiate a drop of one or more classes after the first week of instruction)
- Returned Check Fee \$35.00
- Diploma Replacement Fee \$80.00
- Official Transcript Fee \$25.00 (No transcript request will be processed if there is an outstanding financial obligation to the University)
- Commencement Fee \$450.00 (For graduation cap, gown, etc.)
- Documentation Service Fee \$300.00

- Late Payment Fee, \$40.00.

## **REFUND POLICY**

### **STUDENT'S RIGHT TO CANCEL**

1. You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.
2. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
3. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
4. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less an application fee not to exceed \$250.00 and within 45 days after the notice of cancellation is received.

### **WITHDRAWAL FROM THE PROGRAM**

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less an application fee not to exceed \$250.00. If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School.
- The student has failed to attend class for 21 calendar days.
- Failure to return from a leave of absence.

For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. The amount owed equals the daily charge for the program (total institutional charge, minus non-refundable fees, divided by the number of days in the program), multiplied by the number of days scheduled to attend, prior to withdrawal. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 21 calendar days.

For programs beyond the current "payment period," if you withdraw prior to the next payment period, all charges collected for the next period will be refunded. If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the

loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

## **STUDENT TUITION RECOVERY FUND**

You must pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans, and
2. Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program, attending certain schools regulated by the Bureau for Private Postsecondary Education.

You may be eligible for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other cost.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

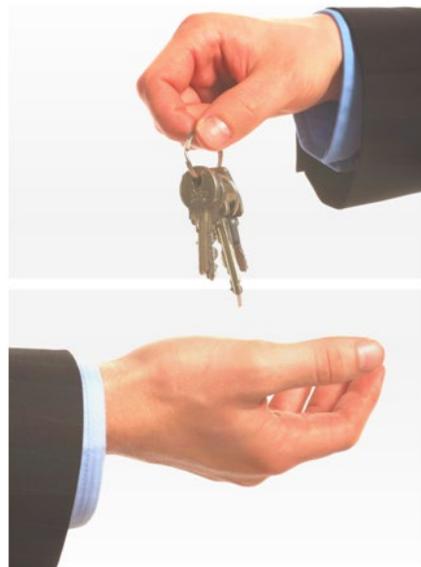
## **GRIEVANCE POLICY**

When a concern occurs, the student is asked to discuss the concern directly with his/her faculty member. If a resolution does not occur, the student is to document the concern in writing and make an appointment to meet with the Dean. The formal written concern must state the issue and desired outcome, and should include any

documentation that supports the concern. The Dean will review the written statement and any supporting documentation, gather facts, and provide a written response to the student within ten (10) working days. The Dean's decision is final.

**EQUIPMENT**

Equipment	Quantity	Owned, Leased, Rented or Licensed (short or long term), Owned by, or Loaned without charge.
Computer	10	Owned by Yuin University, Inc
Desk	15	Owned by Yuin University, Inc
Phone	8	Owned by Yuin University, Inc
Copy machines	2	Leased by BPC Company
Type writers	2	Owned by Yuin University, Inc
Computer Printers	5	Owned by Yuin University, Inc
Scanner and fax machine	2	Owned by Yuin University, Inc
Sofa	6	Owned by Yuin University, Inc
Desk and chair for students	105	Owned by Yuin University, Inc
Blackboard and Whiteboard	6	Owned by Yuin University, Inc
Law books	700	Owned by Yuin University, Inc
Refrigerator and oven	4	Owned by Yuin University, Inc





# EDUCATIONAL PROGRAMS

## LEARNING OUTCOMES DEFINITIONS

### A. Introduction

The following are definitions of the six learning outcomes for the programs at Yuin University. Each program has a spreadsheet which lays out the learning outcomes that are associated with each course in the program.

### B. Institutional Learning Outcomes (Specific Measurable Outcomes)

- Learning Outcome #1 **Scholarly Research (SR)**: Generate scholarly research on problems and issues in their field of study.
- Learning Outcome #2 **Integrated Learning (IL)**: Integrate knowledge and skills from current research, scholarship, and/or techniques in their field with other disciplines.
- Learning Outcome #3 **Ethical Leadership (EL)**: Apply standards of ethics informed by Christian teachings as they fulfill their vocations as leaders within society.
- Learning Outcome #4 **Effective Communication (EC)**: Elucidate disciplinary knowledge and findings in professional and academic contexts through written, oral, and digital media.
- Learning Outcome #5 **Reflective Practice (RP)**: Balance evidence-based decision making, logical thinking, and consideration of human potential to take appropriate actions that advance their field.
- Learning Outcome #6 **Community Engagement (CE)**: Assess and develop cogent positions on significant issues in their field to respond to diverse needs in their respective communities.

#### 1. Scholarly Research (SR)

A working definition of academic research and writing can be given as follows: investigation and writing based on using scientific inquiry. A student who spends time reviewing the actual research and reported results will know what sources are good, reliable ones and what sources do not meet the rigorous standards required for scientific research.

It can be said, however, that scholarly articles are those written by, and addressed to, experts in a particular discipline. These experts are concerned with academic issues, particularly in research. Their work demonstrates the methods and concerns of scholars. It is usually, though not always, peer reviewed.

Students can figure this out by going to a particular journal or to its website and reading the information provided by the publisher. It is also safe to assume that any publication put out by a scholarly, professional organization is going to be a peer reviewed publication. “Peer review” means that before publication an article is read and reviewed by qualified experts in the particular field. It is analyzed for its methodology as well as for its findings. Its writing style is also held to a high standard.

#### 2. Integrated Learning (IL)

Integrative learning is the process of making connections among concepts and experiences so that information and skills can be applied to novel and complex issues or challenges. Yuin University` is designed to introduce

students to integrative learning and additional coursework in the specific major of the student to build their integrative learning capacity further.

- **Yuin University Goals**

Yuin University is designed to facilitate the integration of not only a student's curricular experiences (major, general education, electives), but also to contribute to the integration of a student's entire developmental experience while at Yuin University. The goal is for all Yuin University graduates to be: integrative thinkers, critical and analytical problem solvers, and reflective learners.

Yuin University's goal is to produce graduates who can

- Address a topic, issue, problem area, or human challenge using a combination of concepts, theories, and/or methods from multiple perspectives or fields of study,
- Apply concepts, theories, methods, or skills to analyze new questions or complex problems, and
- Engage in and communicate self-reflection about their learning in the Integrative Core Curriculum, their chosen major discipline, and their overall Yuin University experience

### **3. Ethical Leadership (EL)**

Students are able to answer ethical questions as future Leaders of organizations, initiatives, and institutions, not to mention politicians who face them nearly every day, and have to make decisions. The decisions students make, as well as the ways by which they make those decisions, determine whether or not they are ethical leaders. Whether directing a small organization, or in charge of a group in a larger organization, or head a large agency or institution, or simply sometimes take an informal leadership role in a student's daily life, the issue of ethical leadership is one they can't avoid. This assessment is about ethical leadership: what it is, why it's important, and how to practice it.

Ethical behavior, in its simplest terms, is knowing and doing what is right. The difficulty is in defining "right." Different individuals, different cultures, and different religions define it in different ways. The accepted treatment of women and attitudes toward slavery in different cultures and at different times in history provide prime examples of how what's "right" can vary.

### **4. Effective Communication (EC)**

Effective business communication requires an exchange or a progression of ideas that achieve a predetermined goal. For instance, speakers don't communicate simply to be heard. Effective speakers begin with their desired results in mind, using language and style to persuade an audience to take specific action. Effective business communication results in positive feedback, such as a sale or a referral. Other forms of feedback or a lack of action altogether results from ineffective messaging.

Communication is the process of sharing information, thoughts and feelings between people through speaking, writing or body language. Effective communication extends the concept to require that transmitted content is received and understood by someone in the way it was intended. The goals of effective communication for students includes creating a common perception, changing behaviors and acquiring information.

## **5. Reflective Practice (RP)**

Reflective practice is a process by which you: stop and think about your practice, consciously analyze your decision making and draw on theory and relate it to what you do in practice.

Critical analysis and evaluation refocuses your thinking on your existing knowledge and helps generate new knowledge and ideas. As a result, you may modify your actions, behavior, treatments and learning needs.

The student will write down their reflections, as this process often helps clarify thoughts. This will also provide some written evidence to share with others at a later date.

## **6. Community Engagement (CE)**

For our purposes, 'engagement' is used as a generic, inclusive term to describe the broad range of interactions between people. It can include a variety of approaches, such as one-way communication or information delivery, consultation, involvement and collaboration in decision-making, and empowered action in informal groups or formal partnerships. Students will learn to understand that community engagement is people working collaboratively, through inspired action and learning, to create and realize bold visions for their common future. Community engagement is an ongoing interactive process characterized by commitment to ever-changing community needs and interests. Through community engagement student participation involves decisions and actions that help to shape their community.

## **SEQUENCE AND FREQUENCY OF COURSE OFFERINGS**

Courses may be offered in any of the following sequences:

Sequences for required courses are Fall, Summer, and Spring semesters and sequences for elective courses are one semester by annually.

But actual course offerings are dependent on student enrollment and availability of qualified instructors. The University reserves the right to cancel any course when enrollment is below minimum requirements or an instructor is not available.

Frequency of the course offerings depends on degree programs:

Frequency of the course offerings for Undergraduate programs and Master of Divinity program is based on each five (5) courses in Fall and Spring semester, three (3) courses in Summer semester.

Frequency of the course offerings for other Graduate programs is based on each three (3) courses in Fall and Spring semester, two (2) courses in Summer semester.

## GENERAL EDUCATION

The General Education curriculum is a minimum common core of coursework designed to develop a basic general competence in the broad areas of intellectual discourse.

It is expected that a student who completes the General Education requirement will demonstrate the ability to communicate correctly and effectively; the ability to think broadly and logically; an understanding of the historical and modern influences on human endeavor, to include an appreciation of the roles of arts; a basic understanding of social and natural sciences; and sufficient facility with mathematics to meet the requirements of his or her specialized educational and professional goals.

General Education is considered to be an essential foundation and broad base for all curricula, both liberal arts and professional. All students working toward a bachelor's degree at Yuin University are required to complete 45 semester hours in General Education. The General Education curriculum is structured around three broad areas: Humanities, Social Sciences, Natural and Physical Sciences.

### **Specific Measurable Learning Outcomes for General Education Program**

1. Students will demonstrate knowledge of human cultures and the physical and natural world. (Academic achievement – conceptual knowledge)
2. Students will demonstrate intellectual and practical skills in inquiry and analysis, critical and creative thinking, written and oral communication, quantitative literacy, information literacy, teamwork and problem solving. (Academic achievement–applied skills, inquiry tools/ practices)
3. Students will demonstrate personal and social responsibility, including civic knowledge and engagement – local and global, intercultural knowledge and competence, ethical reasoning and action, foundations and skills for lifelong learning. (Moral/spiritual development, leadership, citizenship)
4. Students will demonstrate integrative and applied learning, including synthesis and advanced accomplishment across general and specialized studies. (Academic achievement – conceptual knowledge and applied skills)

#### **A. Humanities and Fine Arts:**

Upon successful completion of the General Education courses in Language, Literature, and the Humanities, the successful student will be able to:

1. Speak and write effectively at a post-secondary level.
2. Read and listen with comprehension at a post-secondary level.
3. Explore cultural patterns through the literature of a period.
4. Explore through sensory perceptions the emotions, mind, and personality of a man.
5. Identify the relationships pervading literature.
6. Recognize both the esthetic and utilitarian functions of literature.
7. Explore the experiences of the writer in their similarities and dissimilarities.

#### **B. Behavioral and Social Science**

Upon successful completion of the General Education courses in Social Sciences the student will be able to:

1. Perceive relationships between selected past events and present social trends.
2. Trace important societal developments.

3. Analyze systems through which individual and group wants/needs for goods and services are satisfied.
4. Analyze societal power relationships and inter and intra group conflict.
5. Recognize the intricacies of social interaction on an individual-to-individual basis, an individual-to- group basis and on a group to group basis.
6. Perceive relationships between the social development of the individual, the individual's behavior, and ways through which the individual influences and is influenced by others.

**C. Math and Natural Sciences:**

Upon successful completion of courses in the Natural and Physical Sciences, students will be able to:

1. Perceive the natural relationships between all living things and their environment with particular reference to man and his utilization of living organisms.
2. Perform basic arithmetic computations, operations including problem solving metrical measurements, and interpretation of data in graph form.
3. Solve problems using the basic laws of physics, particularly in the areas of mechanics, electrostatics, and geometrical optics.

**Requirements:**

1. Satisfactory completion (C average or better) of all required coursework over six semesters' time (approximately 36 months).
2. Completion of 45 semester units of credit.

**CURRICULUM:**

<b>Humanities and Fine Arts</b>	<b>Semester Units</b>
GE101 English	3
GE102 English Composition	3
GE103 Humanities	3
GE201 World History I	3
GE202 World History II	3
GE210 Writings of C. S. Lewis	3
GE211 Old Testament Survey	3
GE212 New Testament Survey	3
<b>Total</b>	<b>24</b>
<b>Behavioral and Social Sciences</b>	
GE104 Cultural Anthropology	3
GE105 General Psychology	3
GE106 Communication Skill	3
GE204 Introduction to Sociology	3
GE310 Career Development	3
<b>Total</b>	<b>15</b>
<b>Math and Natural Sciences</b>	
GE301 Mathematics I	3
GE302 Mathematics II	3
<b>Total</b>	<b>6</b>

**Grand Total**

**45 units**

## **COURSE DESCRIPTIONS**

### **GE101 English (3 Units)**

Students will have the opportunity to develop communication skills in listening, speaking, reading, and writing.

### **GE102 English Composition (3 Units)**

Students will have the opportunity to continue practicing their communication skills, especially in writing.

### **GE103 Humanities (3 Units)**

Students will consider the relationships among various cultural forms, particularly literary works, leading to an understanding of man's self and his responses to experiences.

### **GE104 Cultural Anthropology (3 Units)**

Students will be introduced to Anthropology, the study of humankind and all its variation over space and time. It can be divided into four sub-fields of scientific and humanistic endeavor: biological anthropology, archaeology, linguistics, and sociocultural anthropology. This course is focused on Cultural Anthropology.

### **GE105 General Psychology (3 Units)**

Students will be introduced to basic concepts, principles, and phenomena in the science of behavior. Basic topics of psychological measurement, scientific methodology, human growth and development, sensory systems, motivation and emotion, perception, learning, and behavioral deviancy are presented.

### **GE106 Communication Skill (3 Units)**

Students will be introduced to various communication skills including verbal and non-verbal skills will be presented to persuade, to negotiate, to summarize and to communicate information, ideas and opinions in a variety of contexts.

### **GE201 World History I (3 Units)**

This survey of the evolution of civilization is intended to show the interrelationship of all cultures from earliest times to the present: from pre-history through the 15<sup>th</sup> Century.

### **GE202 World History II (3 Units)**

This survey of the evolution of civilization is intended to show the interrelationship of all cultures from earliest times to the present: from 1500 through the present.

### **GE203 Introduction to Philosophy (3 Units)**

Students will study the ideas and techniques used by man in his quest for reality through an analysis of the basic problems of metaphysics, epistemology, logic, and ethics placed in historical perspective.

### **GE204 Introduction to Sociology (3 Units)**

Students will analyze the social interaction, the social processes, society, culture, social structures, and other concepts fundamental to sociological understanding.

### **GE205 Principles of Economics (3 Units)**

Students will study the market economy related to resource allocation, national income analysis, United States monetary system, and international trade including the behavior of firms and consumers, functions of the price system, competition and monopoly, labor markets, poverty, government regulation, international trade, and the environment.

**GE210 Writings of CS Lewis (3 Units)**

Students will examine the selected writings of C.S. Lewis which demonstrate his stature as a Christian apologist and mythologist with the life, the works, the literary criticism, the themes, and the thought of C. S. Lewis as it relates to our understanding of communication theory and practice.

**GE211 Old Testament Survey (3 Units)**

An introductory course that examines the selected aspect the Old Testament; overview of the paradigmatic eras of the Old Testament history, chronological issues, and the integrated framework.

**GE212 New Testament Survey (3 Units)**

An introductory course that examines the selected aspect the New Testament; overview and chronological events, issues, life, ministries, and the integrated framework of Jesus and Apostles.

**GE301 Mathematics I (3 Units)**

Students will get acquainted the with basic concepts in elementary mathematics. Fundamental operations with integers and fractions, simple equations, factoring, ratio, proportion, and percentage; computational analysis in measurement, functions, exponents, systems of linear equations, quadratic equations, variation, statistics and logarithms, progression and annuities, and elementary functional relationships will be reviewed.

**GE302 Mathematics II (3 Units)**

A one-semester introduction to calculus and algebra recommended for students who wish to learn the basics of calculus and algebra for application to social sciences or for cultural appreciation as part of a broader education.

**GE303 Biology (3 Units)**

Students will study the fundamental biological principles with primary emphasis on the molecular basis of life and cellular organization; cellular energetics and metabolism; growth and reproduction; and genetics and evolution.

**GE305 Physics (3 Units)**

Students will get acquainted with the terminology, notation, and nature of physics. The approach to the mathematical solution of physics problems is strongly emphasized throughout the course.

**GE306 Chemistry (3 Units)**

Students will study the fundamental laws of matter that govern physical and chemical reactions and fundamental concepts of chemistry and their applications.

**GE310 Career Development (3 Units)**

Students will become knowledgeable about career planning and management interventions develop and enhance the students' skills and attributes thereby optimizing his/her chance of succeeding in the workplace.



## SCHOOL OF THEOLOGY

### INTRODUCTION OF PROGRAMS

Yuin University School of Theology is an interdenominational institute. Although the different religions have a different creed, we realize that they are closely interrelated with each other philosophically and spiritually. For the harmonious development of spiritual and religious education, Yuin University School of Theology provides several comparative theology courses.

The aim of Yuin University School of Theology is to provide higher learning and continuing education for church pastors, religious leaders, and missionaries within the ministries in which they are currently involved. Undoubtedly, Christian ministry today is being carried on in the midst of tremendous revolutionary changes affecting every aspect of human life. Therefore, ministers of churches and religious leaders must not only ground themselves in basic biblical and theological foundations for ministry, but also possess professional competence and advanced skills and techniques in the areas of counseling, spiritual therapy, and intercultural communication.

The Graduate Studies Program is intended to equip students for teaching and research in theological seminaries, colleges, and universities throughout the world. Applicants should have a proven academic record and a Christian calling for a life of scholarly research, theological reflection, and communication. In order to complete the program, participants must demonstrate facility in scholarly research and writing in the form of a dissertation, mastery of a particular discipline within the context of the total theological curriculum, and familiarity with teaching methods and skills for a future ministry in theological education.

The Master of Divinity degree is a 81-unit (three-year) program, fulfilling all the educational requirements necessary for ordination.

The Ph.D. program at the School of Theology is a 60-unit (four-year) program, designed to prepare students with unusual promise and academic ability for teaching in colleges or theological schools, and for professional leadership in the church and society.

1. It is a theological degree. It requires broad theological knowledge, and aims at preparing the student for the competent scholarly development of his special field of study in the context of the theological disciplines.
2. It is a research degree. The student is expected to understand the methodological and epistemological presuppositions of her/his field, and to become capable of advancing the field through genuine research.
3. It is a professional degree. It emphasizes the professional applicability of the field of research by correlating theoretical and practical coursework, and by implementing critical reflection on the nature of the interdependence of professional theory and practice, as well as on methods and procedures relevant to it.

Each student in the School of Theology will strive to become a highly competent student of the history, literature, religious principles and practices, and philosophy of the religion selected for his/her major field of study. It is understood that Yuin University's expectations for such competence are appropriate to the degree level of the program the student is enrolled in.

Each student will be motivated to pursue his/her spiritual growth as an adjunct to his/her studies in the School of Theology. The University holds to the principles that the study of religions should be informed by personal spiritual experience. Although dispassionate contemplation is a valued academic tool in this study, as well as in the study of more secular subjects, much religious material cannot be fully understood in the dispassionate mode. The student must refer to personal experience to gain insight into such work.

Each student, though focusing on the study of a particular religion, will become familiar with the common experiences and intentions that underlie all religions. Religions are distinguished as much by what they all share as by their differences. While studying in any of the School of Theology programs, the student is expected to hold this essence in mind.

Each student will utilize his education at Yuin University to build on an already sophisticated understanding of religious experience. The School of Theology programs is intended for persons of well-developed understanding of religious study matter, including current members of the clergy, other persons in positions of religious leadership, and individuals with a highly-developed interest in religions. It is expected that such individuals also possess the motivation necessary to meet the demands of a guided independent study mode of academic delivery.



## **BACHELOR OF ARTS IN THEOLOGY (B.Th)**

### **Program Learning Outcomes**

1. Upon successful completion, students will demonstrate knowledge of the Bible as literature, as history, and as a spiritual guide.
2. Upon successful completion, students will demonstrate knowledge of critical historical events, evolution of ethics, and changes in basic principles during the development of Christianity and the Christian church.
3. Upon successful completion, students will demonstrate the skills and dispositions necessary to investigate an issue related to the Protestant faith tradition, using multiple sources and two or more perspectives.
4. Upon successful completion, students will apply knowledge of principles and practices in Christianity to provide guidance and support for themselves and others.

### **Graduation Requirements:**

1. Satisfactory completion (C average or better) of all required coursework over eight(8) semesters' time (Approximately 48 months).
2. Total Units to Complete: 120 units
  - (1) General Education: 45 units
  - (2) Theology: 75 unitsdoes not have a cumulative final test or examination required for the completion of this program.

### **Prerequisite:**

High School Graduate or an equivalent.

# CURRICULUM

## General Education (45 units)

<b>Theology Courses (75 units)</b>	<b>Semester Units</b>
OT250 Old Testament I	3
OT251 Old Testament II	3
OT252 Pentateuch I	3
OT253 Pentateuch II	3
OT255 Proverbs	3
NT264 New Testament I	3
NT265 New Testament II	3
NT270 Gospel I	3
NT271 Gospel II	3
NT274 Galatians	3
NT276 Ephesians	3
NT372 Acts	3
TH400 Spiritual Formation	3
TH405 Systematic Theology I	3
TH406 Systematic Theology II	3
TH407 Systematic Theology III	3
CH310 Church History I	3
CH311 Church History II	3
CH320 Introduction to Mission	3
CE451 Christian Education	3
GM310 Christian Worship	3
GM420 Church Growth	3
GM430 Personal Evangelism	3
GM435 Family Counseling	3
GM440 Pastoral Care	3
<b>Total</b>	<b>75</b>
<b>B.Th Total</b>	<b>120 units</b>

•

## MASTER OF DIVINITY (M.Div)

### Program Learning Outcomes

1. Upon successful completion, students will be able to interpret biblical texts critically and competently, explaining the meaning of a given text within applicable contexts and its significance in pertinent streams of current research.
2. Upon successful completion, students will be able to analyze major and distinctive teachings of the Christian faith, critiquing leading perspectives through the centuries regarding core beliefs and practices and how these compare with other religions, philosophies, or competing worldviews.
3. Upon successful completion, students would have explored major historical developments of Christianity, especially – but not solely – in the West, discerning internal and external factors that have shaped it in various cultures.
4. Upon successful completion, student will be able to apply and evaluate current methods for incorporating the teachings of a faith – especially the Christian faith – into the lives of individuals in a faith community, beginning with oneself.
5. Upon successful completion, students will be able to communicate coherently in professionally competent written form (following a standard style guide) and in effective oral form on matters of religion, illuminating historical, theological, and pastoral implications for contemporary societies.

### Prerequisite:

Bachelor of Arts degree, or an equivalent

### Graduation Requirements:

1. Satisfactory completion (B average or better) of all required coursework over six semesters' time (36 months)
2. Completion of 87 semester units of credit.
3. Students must apply for graduation and meet all academic and financial requirements.

## CURRICULUM

### Semester Units

OT501	Pentateuch	3
OT503	Old Testament Historical Books	3
OT506	Wisdom Literature	3
OT508	Old Testament Prophets	3
OT510	Hermeneutics	3
OT521	Old Testament Theology	3
NT531	Gospel	3
NT540	Exegesis	3
NT542	New Testament Theology	3
NT545	Pauline Theology	3
NT547	General Epistles	3
NT672	Acts	3
LG508	Hebrew	3
LG680	New Testament Greek	3
TH610	Systematic Theology I	3
TH611	Systematic Theology II	3
TH620	Christian Ethics	3
TH630	Contemporary Theology	3
CH605	World Mission History	3
CH630	Church History	3
CH640	Reformation Theology	3
CE638	Church Education	3
GM635	Pastoral Counseling	3
GM650	Church Growth & Mission	3
GM670	Preaching	3
GM674	Leadership Development	3
GM720	Advanced Research and Writing	3
FE610I	Church Internship I	1
FE610II	Church Internship II	1
FE610III	Church Internship III	1
FE610IV	Church Internship IV	1
FE610V	Church Internship V	1
FE610VI	Church Internship VI	1

**M.Div Total:**

**87 units**

## DOCTOR OF PHILOSOPHY IN THEOLOGY (Ph.DTh)

### Program Learning Outcomes

1. Upon successful completion, students will be able to interpret biblical texts critically and competently, explaining the meaning of a given text within applicable contexts.
2. Upon successful completion, students would have explored interactions between significant historical developments in Christianity and discussions concerning the major and distinctive teachings of the Christian faith, discerning various factors that have shaped them.
3. Upon successful completion, students will be able to apply and evaluate current methods for incorporating the teachings of a faith – especially the Christian faith – into the lives of individuals in a faith community, beginning with oneself.
4. Upon successful completion, students will be able to communicate coherently in professionally competent written form (following a standard style guide) and in effective oral form on matters of religion, illuminating historical, theological, and pastoral implications for contemporary societies.

### Prerequisite:

Master of Arts degree in Theology, or an equivalent

### Graduation Requirements:

1. Satisfactory completion (B average or better) of all required coursework over eight semesters' time (approximately 48 months).
2. Completion of 60 semester units of credit. 1 semester unit is 15 contact hours for 15 weeks
3. Advancement to candidacy, as signified by the completion of all doctoral coursework and the passing of a comprehensive examination.
4. Satisfactory completion of doctoral dissertation including oral defense of dissertation.

Curriculum	Semester Units
OT701 Old Testament Exegesis & Criticism	4
OT730 Theology of Historical Books of Old Testament	4
NT736 New Testament Criticism	4
NT742 Pauline Theology	4
TH762 Contemporary Theology	4
TH780 Philosophical Theology	4
TH782 Applied Christian Ethics	4
TH800 The Bible and Science	4
CH730 American Church History	4
CH760 Medieval & Reformation Theology	4
GM712 Organizational Leadership	4
GM805 Pastoral Counseling & Spiritual Therapy	4
MS820 Theological Missiology	4
TD898 Dissertation Proposal	4
TD899 Dissertation	4
<b>Total:</b>	<b>60 units</b>

## **COURSE DESCRIPTIONS**

### **1. OLD TESTAMENT**

#### **OT250 Understanding the Old Testament I (3 units)**

Students will study the historical, literary, cultural and theological heritage in ancient Israel from its earliest beginnings to the start of the Christian era.

#### **OT251 Understanding the Old Testament II (3 units)**

The books of the Old Testament are examined with respect to their historical and geographical background, structure of message.

#### **OT252 Pentateuch I (3 units)**

. In this course, students will study the contents of the Pentateuch and consider the particular problems of evolution and higher criticism in light of its archaeological background.

#### **OT253 Pentateuch II (3 units)**

A general survey of biblical theology in the books of Moses, with strong emphasis upon the history, geography, and cultural background, as well as questions of authorship and authenticity is explored.

#### **OT255 Proverbs (3 Units)**

Students will analyze the chief techniques and important themes of biblical wisdom literature and the exegesis of selected passages.

#### **OT258 Job (3 Units)**

An introduction to the student to historical, literary, and theological aspects of Wisdom Literature in the Old Testament with the main focus on the Book of Job. The class will study Job from the perspectives of biblical studies and modern literature that has treated the Book of Job and the many problems/issues it raises for the life of faith.

#### **OT501 Pentateuch (3 units)**

A general introduction to the Biblical Theology and content of the Pentateuch. Pertinent matters pertaining to Old Testament history, geography, and cultural background will be drawn in. Questions of authorship, date, and authenticity, as well as literary and form-critical issues will receive their attention.

#### **OT503 Old Testament Historical Books (3 units)**

Studies in Joshua, Judges, Ruth, Kings, Chronicles, Ezra, and Nehemiah to understand these books as a whole as well as in various parts and kinds of contents. Attention is given to exegetical methods, historical and literary context, and to appropriate interpretation and application.

#### **OT506 Wisdom Literature (3 units)**

A study of Old Testament Wisdom Literature, especially the books of Job, Proverbs, Ecclesiastes, and the Song of Solomon. Attention is given to form and style, to content and its use of this material in various life situations.

**OT508 Old Testament Prophets (3 units)**

Studies in Isaiah, Jeremiah, Ezekiel, Daniel, and minor prophets with attention to contents, form, and style, and to historical and literary contexts as well as to exegetical methods, interpretation, and application.

**OT510 Hermeneutics (3 units)**

A study of the fundamental principles of a sound interpretation of the Bible with special emphasis upon the grammatical linguistic exegesis of the Old Testament.

**OT521 Old Testament Theology (3 units)**

A historical survey of approaches to biblical theology, such as, creation and salvation history, the Kingdom of God, and Old Testament anthropology. Students will gain a basic understanding of the biblical theology presented in Old Testament.

**OT701 Old Testament Exegesis and Criticism (4 units)**

A detailed study of selected historical texts with an introduction to exegesis, textual criticism, and semantics of biblical Hebrew.

**OT730 Theology of Historical Books of Old Testament (4 units)**

An advanced study of the Historical books in the Old Testament and ancient Israel history in its chronological, cultural, and theological perspectives.

**2. NEW TESTAMENT****NT264 Understanding the New Testament I (3 units)**

A study of the political, social, religious, and economic world of the New Testament – including a survey of Judaism, the life of Christ, first century New Testament churches, NT canon, and the Gospels and Acts.

**NT265 Understanding the New Testament II (3 units)**

The books of the New Testament are examined with respect to their historical and geographic background, structure, purpose, and message in God's redemptive history. Problems of faith and history in the life of the early Church will be examined.

**NT270 Gospel I (3 units)**

A study of the life of Jesus. It will examine the Church's witness to its Lord, the content of Jesus' own message, the events of his life, and his understanding of his mission. The course will include a comparative study of the Synoptic Gospels and John.

**NT271 Gospel II (3 units)**

An in-depth study of the Gospel of John, investigating in particular such questions as John's relationship to other Gospels, his distinctive theology and his unique portrayal of Jesus.

**NT272 Philippians (3 Units)**

An exegetical study of the epistle with consideration given to the central issues of the authorship, teaching, and significance of the document.

**NT274 Galatians (3 Units)**

A verse-by-verse interpretation of the letter with special attention to its literary structure, the character of its argument, its theological orientation within the ancient ideological setting, and its vision for the church.

**NT276 Ephesians (3 Units)**

Unlike other epistles written to specific churches, Paul does not deal with specific problems in a local congregation. In this course, great themes that pertain to the Christian's position in Christ as a member of the body of Christ will be explored.

**NT372 Acts (3 units)**

A course designed to illuminate the purposes and structure of the book of the Acts, and to explicate the mission and message of the early Church, the work of the Holy Spirit, and the life of the early Church and Apostle Paul. The course redefines the Church as a continuing community of people in whom the Lord is still alive.

**NT531 Gospel (3 units)**

A general introduction to the document theory and other issues of the Synoptics, an in-depth study of the Synoptics and the Gospel of John particularly in relation to the Old Testament while investigating such questions as John's relationship to other Gospels.

**NT540 Exegesis (3 units)**

A study of New Testament exegesis with emphasis on how to read, analyze, interpret, and apply Scriptures into preaching and teaching. It will examine the basic methods of the Protestant biblical interpretation.

**NT542 New Testament Theology (3 units)**

A study of the major theological motifs of the message and ministry of Jesus, the formation of the early Church, and Paul's missionary preaching on Christology. The course will analyze the important issues and central themes of the New Testament, with a view to appreciating the value of Jesus' own message, his life, and his mission.

**NT543 Epistles to Romans (3 units)**

A study of Paul's epistles to Romans and of significant subjects relevant to the righteousness of God.

**NT545 Pauline Theology (3 units)**

Studies in Pauline theology through his former and later epistles within the context of Paul's missionary work and developing issues of faith, practice and church governance.

**NT547 General Epistles (3 units)**

A study in General Epistles such as Hebrews, James, 1 & 2 Peter, Jude, 1 & 2 & 3 John. Attention is given to questions of setting, authorship, themes, form and style. Particular attention is given to historical and literary contexts as well as to exegetical methods, interpretation, and application.

**NT672 Acts (3 units)**

A course designed to illuminate the purposes and structure of the book, and to explicate the mission and message of the early Church, the work of the Holy Spirit, and the life of the early Church.

**NT736 New Testament Criticism (4 units)**

A study of the major critical problems involved in New Testament exegesis. The course examines the history and necessity of criticism, the nature of inspiration, and text and canon.

**NT742 Pauline Theology (4 units)**

An examination of the origin of Paul's religion and theological and missionary preaching, with special emphasis on Christology, salvation, ethics, eschatology, and exegetical issues. The course reviews Paul's life and thought in the biblical, theological and missiological perspectives.

**3. BIBLICAL LANGUAGE****LG508 Hebrew (3 units)**

An introduction to the Hebrew language designed to provide a basic understanding of Old Testament Hebrew and an ability to use exegetical resources. Students will learn to identify the pertinent categories of Hebrew words, phrases, and sentences and will gain an understanding of the dynamics involved in translating from Hebrew to another language.

**LG680 New Testament Greek (3 units)**

An introduction to the Greek language designed to provide a basic understanding of New Testament Greek.

**4. SYSTEMATIC THEOLOGY****TH400 Spiritual Formation (3 units)**

A study of the believer's spiritual formation including principles for spiritual growth and discipline that explores the processes and goals of spiritual formation in the life of the Christian minister, counselor or leader from a multi-disciplinary viewpoint including personal, biblical, theological, psychological, and historical perspectives.

**TH405 Systematic Theology I (3 units)**

A study of theology and anthropology with emphasis on the doctrines of divine revelation and Scripture, and the doctrines of creation and sin.

**TH406 Systematic Theology II (3 units)**

A study that begins with the study of the person and work of the Holy Spirit that then shifts to the doctrine of the Church. Topics include the nature, mission, function, and ordinances of the church, the use of the gifts of the Holy Spirit in ministry, and the relation of Israel to the Church. The course concludes with a treatment of the Last Things in relation to individuals, and in relation to the following corporate groups: The Church, Israel, and the nations.

**TH407 Systematic Theology III (3 units)**

Contemporary Christian theologies are explored in the context of important changes in modern thought in the post-Enlightenment era, emphasizing issues of concern in today's Western, post-Christian culture.

**TH610 Systematic Theology I (3 units)**

A study of theology and anthropology with emphasis on the doctrines of revelation and Scripture, the doctrine of God, and the doctrine of creation and providence.

**TH611 Systematic Theology II (3 units)**

A study of Christology and Soteriology with emphasis on the doctrine of divine election, the covenant of grace, and the work of Christ our Mediator and also ecclesiology and eschatology with emphasis on the doctrine of the Church, its nature and authority, and the doctrine of last things.

**TH620 Christian Ethics (3 units)**

A study of biblical morality and the implications for Christian moral decision making and for the nature of character. The course will address the ways in which Jesus Christ affects moral life. Students will gain an understanding of the basic moral implications of Christian theology.

**TH630 Contemporary Theology (3 units)**

A critical study of contemporary Protestant theology, with special emphasis on the writings of Bultmann, Barth, Tillich, Cox, Fletcher, and Moltmann. Various contemporary philosophical and theological writings of Christology will be examined. Students will gain an understanding of the theological significance of these writings.

**TH762 Contemporary Theology (4 units)**

An exploration of general doctrines, dogmas, and philosophical concepts on contemporary theology compared conventional classic theology and their dynamics of creative and critical analysis and development in relation to the theological main stream of Christian culture, including various ethnic cultures, Liberal, New Age, and Constructive Theologies are to be focused as themes of contemporary theology.

**TH780 Philosophical Theology (4 units)**

A survey and overview of the development of philosophy and theology throughout church history. Emphasis will be placed on the late nineteenth and twentieth century philosophies and related theologies.

**TH782 Applied Christian Ethics (4 units)**

An identification of the nature of the applied Christian ethics, exploring the thoughts of some scholars such as Lawrence Kohlberg, Reinhold Niebuhr, and Dietrich Bonhoeffer, expecting to find the key principle for the Christian ethics to be applied. And the principle is to be compared with the Biblical view.

**TH800 The Bible and Science (4 units)**

A review and analysis on various issues between reason based general revelation and Scripture based special revelation will be covered in this course. A synergistic approach between natural theology and Scripture will be explored with new interpretation of the Scriptural passages.

**5. CHURCH HISTORY****CH310 Church History I (3 units)**

CH310/311 is a two-part course in the study of church history. The first part of the course (CH310) will expose the student to the broad flow of church history from its beginning at Pentecost to the time just prior to the Reformation. CH 311 will pick up the study at the time of the Renaissance and Reformation and take the student up to the present era.

**CH311 Church History II (3 units)**

A basic introduction to the history of the Christian Church from the beginnings of the Protestant Reformation

to the present.

**CH320 Introduction to Mission (3 units)**

An introduction to the important events, strategies, & issues of the Christian Mission from the beginnings of the Apostolic age to the present. This course is designed to help students to use their acquired knowledge in evangelism and other ministerial practices.

**CH605 World Mission History (3 units)**

An analysis of the dynamics of growth of the Christian movements from the apostolic age to the present, with emphasis on the various types of mission structures. The course reviews the revivals and awakenings in both Western and non-Western countries that affect missionary expansion.

**CH630 Church History (3 units)**

A survey of doctrinal development and significant decisions of the Church from the post apostolic fathers to the ecumenical movement. This course is an historical study of the early Church, patristic theology, medieval and reformation theology, and modern church movements.

**CH640 Reformation Theology (3 units)**

A presentation of the central themes in the work of Martin Luther, looking particularly at his theology of the cross, sacraments, and word of God. The course examines the theological significance of the Reformation faith in the works of Martin Luther. Students gain an understanding of the historical considerations bearing on the development of Lutheran doctrine.

**CH730 American Church History (4 units)**

Students will examine the social, historical, intellectual, cultural, political, and popular influences upon the theological development of American Christianity from colonial Puritanism of the 17th century through the revival movements, and Jesus movements of the 20th century.

**CH760 Medieval & Reformation Theology (4 units)**

A survey of the development of doctrine in the Western church from Anselm to Calvin. The history of the Christian tradition is viewed as necessary for understanding the needs and problems of the church today. The course reviews internal lassitude, confusion, and corruption of Christianity in the Eastern and Western Europe.

**6. CHRISTIAN EDUCATION**

**CE451 Christian Education (3 units)**

An introductory course on the teaching ministry of the church includes biblical and theological foundations through the practice of personal and corporate disciplines. The practical foundation for a variety of teaching situations both within and outside the church are reviewed. Students will gain an understanding of the ministry of Christian education, with emphasis on the curriculum.

**CE460 Youth Ministry (3 units)**

A course designed to help those interested in youth to understand the dynamics of youth from a developmental viewpoint, covering psychology, sociology, and culture as they relate to youth ministry.

**CE638 Church Education (3 units)**

An evaluation of Christian philosophy of church education and leadership training for lay people. Students will gain an understanding of the relationship of theory and practice in church education. The course will help students formulate a personal philosophy of education and define its implications for educational practice.

**7. GENERAL MINISTRY****GM310 Christian Worship (3 units)**

An investigation various approaches in Christian worship with proper reference to biblical exposition. It will not only articulate questions about worship but also enrich the practice of worship in congregations today.

**GM410 Worship and Music (3 units)**

A study of principles and practices of Christian worship and music. This course focuses on biblical-theological perspectives of worship, a historical overview, and an analysis of the elements of music in worship.

**GM420 Church Growth (3 units)**

A study of the basic principles and procedures of church growth as developed in McGavran's *Understanding Church Growth* and other missiological application.

**GM430 Personal Evangelism (3 units)**

A study of an introduction to the communication of the Christian faith in personal and congregational spheres.

**GM435 Family Counseling (3 units)**

A study of basic counseling skills to treat marital and family problems normally confronting the pastor as counselor. Students will receive practical help for developing the potential of lay persons through various types of training and methods of follow-up family care.

**GM440 Pastoral Care (3 units)**

A study of the purposes and practices of shepherding as described in the Bible with special emphasis upon the application of theology to specific pastoral problems.

**GM635 Pastoral Counseling (3 units)**

Students will gain basic counseling skills to treat the individual, marital and family problems normally confronting the pastor as counselor. Students will gain an understanding of the importance of personal interrelationships to achieve a more relevant ministry in our fragmental culture.

**GM650 Church Growth (3 units)**

A study of basic principles and procedures of church growth as developed in Donald Mc Gavran's *Understanding Church Growth* and applied to present-day missiology. This course presents the general view of the basic principles of church growth from biblical, historical, and theological perspectives.

**GM670 Preaching (3 units)**

A study of the nature of preaching and an examination of certain aspects of sermon preparation with attention to the theological, spiritual, and psychological needs of today's congregation.

**GM672 Leadership in Diversity (3 units)**

An overview of the different dimensions and sensitivities that frame the leadership context. Students will be challenged to consider their own blocks to effective leadership in diverse settings.

**GM674 Leadership Development (3 units)**

An examination of the three levels of leadership development theory, as individual, group, and organizational are analyzed and applied to various settings. Team leadership within a group is more common in a modern democratic world.

**GM712 Organizational Leadership (4 units)**

Students will explore the basic principles and elements of the growing organizational leadership discipline. Leadership theories and behaviors are examined in the context of the modern organization. Topics are current theories and concepts of individual, and group behavior in the organization.

**GM720 Advanced Research and Writing (4 units)**

Students will focus on a working knowledge of the principles that will assist the student in any type of scholarly inquiry, foundational knowledge of research and its methodologies. This course will introduce SBL Handbook of Style writing guidelines for citation and other research tools and methodologies for theological writing.

**GM805 Pastoral Counseling & Spiritual Therapy (4 units)**

This practical course is designed to aid the pastor in treating problems of marital sexuality, conjoint marital counseling, tests, and therapeutic methods. It analyzes various psychological disorders and their remediation and examines the relational aspects of pastoral counseling with emphasis on the practice of therapeutic skills.

**8. FIELD EDUCATION****FE610I, II, III, IV, V, VI Church Internship I, II, III, IV, V, VI (6 units)**

This course offers an approved, planned, supervised, and evaluated practical experience under the supervision of a pastor or supervisor in a church or institutional or mission setting. One unit per one semester, total six units for six semesters.

**9. MISSIOLOGY****MS820 Theological Missiology (4 units)**

A study of key issues in the theology of Christian mission and contemporary missiology in the light of the great commission. It reviews the biblical foundation of Christian mission with emphasis on the mission motive of Paul. Students gain an understanding of effective missionary structures of the Church that have contributed to Missio Dei.

**10. THESIS AND DISSERTATION****TD898 Dissertation Proposal (4 units)**

**Students will learn about the components of the dissertation proposal and how to successfully**

**complete one and submit it to their dissertation committee.**

**TD899 Dissertation (4 units)**

A course focused on the working knowledge of the principles that will assist the student in any type of scholarly research, including a doctoral dissertation.

**TD897 Continued Dissertation Writing (1 units)**

A continued Dissertation Writing course that provides additional time for seminary students to finish their dissertation which was not completed in TD899 Dissertation Writing course.

## SCHOOL OF BUSINESS ADMINISTRATION

### INTRODUCTION OF PROGRAMS

The School of Business Administration provides effective educational programs primarily directed to fully employed, highly motivated men and women who have the sincere desire to increase their job security, to improve their educational career prospects, and to accelerate their personal development without leaving their present job.

Students who successfully complete the course offerings in Business Administration will: 1) Understand the overall significant role and responsibilities of administrators in the business firm; 2) Be qualified to increase the firm's profit through wise decision-making and implementation of managerial principles and the performance of their duties; 3) Be able to make the changes necessary to achieve organizational development and expansion 4) Utilize contemporary scientific approaches for the betterment and efficiency of the firm.

The School does not award credit for life work experience based on examination of portfolios, etc. The Bachelor of Arts in Business Administration (B.B.A.), Master of Business Administration (M.B.A.), and Doctor of Philosophy (Ph.D.) degree are awarded in Business Administration.

The Master's Degree provides a strong background in theory and technical skills for the student who plans to work in government or industry. It offers students who have not yet decided on a doctoral program the opportunity to determine whether they have the interest and skill required.

The Doctoral program is designed to prepare students to do professional research in their areas of concentration in a minimum of three years. Student participation in faculty research programs to gain experience in applying concepts and techniques is considered an integral part of their training. A minimum of 24 units must be taken at Yuin University and at least two semesters in residence are required.

Each student in the School of Business Administration will strive to become a highly competent business professional as well as a student of business practices, principles, strategies, and philosophies. It is understood with these programs as well, that Yuin University's expectations for such competencies are commensurate with the degree level of the program the student is enrolled in. Each student will pursue his/her studies through guided independent study and will develop greater self-discipline and maturity as a result of such study.

The Business Administration programs are designed for working adults in the business community. Students are evaluated during the admissions process for qualities appropriate to the demands of such study. Each student will seek a mastery of basic business tools and skills and an understanding of fundamental business procedures. Each student will seek to understand the role and responsibilities of administrators in the business firm. Each student will seek a level of educational achievement such that he/she can then positively impact a firm's profits through wise decision making and implementation of appropriate managerial principles.

Each student will seek to understand the total functioning of a business organization as it pertains to making necessary changes to achieve organizational development and expansion.

Each student, in his/her career at Yuin University, will commence a process of continual educational growth enabling him/her to apply the most contemporary and scientific approaches o increasing efficiency and

improving his/her firm overall.

## **BACHELOR OF ARTS IN BUSINESS ADMINISTRATION (BBA)**

### **Program Learning Outcomes**

1. Upon successful completion, students will demonstrate a significant understanding of the fundamental concepts of accounting, business law, economics, finance, management science, management and organizational behavior, and marketing.
2. Upon successful completion, students will be able to evaluate business problems from the perspective of multiple business disciplines and then formulate, communicate, and defend recommendations to decision-makers based on those evaluations.
3. Upon successful completion, students will produce clearly written, concise analyses, and deliver clear, well organized, persuasive oral presentations.
4. Upon successful completion, student will work more effectively with others by either:
  - a. understanding and recognizing the importance of diversity or inclusion. Or,
  - b. understanding one's own unique cultural background and the backgrounds of other students and faculty members. Or,
  - c. developing effective interpersonal interactions.

### **Prerequisite:**

High school graduate or equivalent. Yuin University does not admit ability-to-benefit students.

### **Graduation Requirements:**

1. Satisfactory completion (C average or better) of all required coursework over 8 semesters' time (Approximately 48 months).
2. Total Units to Complete: 120 units
  - (1) General Education: 45 units
  - (2) Business Administration: 75 units
3. Yuin University does not have a cumulative final test or examination required for the completion of this program.

## **CURRICULUM**

### **General Education (45 units)**

### **Business Administration (75 units)**

	<b>Semester</b>	<b>Units</b>
<b>BUS101</b>	<b>Introduction to Business</b>	<b>3</b>
<b>BUS102</b>	<b>Business Communications</b>	<b>3</b>
<b>BUS110</b>	<b>Fundamentals of Finance</b>	<b>3</b>
<b>BUS111</b>	<b>Business Finance</b>	<b>3</b>
<b>BUS113</b>	<b>Financial Institutions</b>	<b>3</b>
<b>BUS201</b>	<b>Principles of Accounting</b>	<b>3</b>
<b>BUS202</b>	<b>Managerial Accounting</b>	<b>3</b>
<b>BUS210</b>	<b>Introduction to Management Science</b>	<b>3</b>
<b>BUS211</b>	<b>Principles of Management</b>	<b>3</b>
<b>BUS212</b>	<b>Management System</b>	<b>3</b>
<b>BUS301</b>	<b>Introduction to Marketing</b>	<b>3</b>
<b>BUS302</b>	<b>Principles of Marketing</b>	<b>3</b>
<b>BUS303</b>	<b>Marketing Research</b>	<b>3</b>
<b>BUS359</b>	<b>Business Statistics</b>	<b>3</b>
<b>BUS360</b>	<b>Small Business Administration</b>	<b>3</b>
<b>BUS401</b>	<b>Business Law</b>	<b>3</b>
<b>BUS402</b>	<b>Business Policy &amp; Strategy</b>	<b>3</b>
<b>BUS404</b>	<b>Legal Issues in Business</b>	<b>3</b>
<b>BUS409</b>	<b>Environmental Economics</b>	<b>3</b>
<b>BUS410</b>	<b>Human Resource Management</b>	<b>3</b>
<b>BUS411</b>	<b>Business Administration &amp; Law</b>	<b>3</b>
<b>BUS412</b>	<b>Small Business Management</b>	<b>3</b>
<b>BUS413</b>	<b>Managerial Accounting &amp; Control</b>	<b>3</b>
<b>BUS420</b>	<b>Financial Decision Making</b>	<b>3</b>
<b>BUS422</b>	<b>Commercial Bank Management</b>	<b>3</b>
<b>Total</b>		<b>75 units</b>
<b>BBA Total</b>		<b>120 units</b>

## MASTER OF BUSINESS ADMINISTRATION (MBA)

### Program Learning Outcomes

1. Upon successful completion, students will be able to identify and explain the four functions of management: Planning, Leading, Organizing, and Controlling, including how these concepts affect the business environment.
2. Upon successful completion, students will be able to demonstrate application of quantitative understanding to effective business planning and operations.
3. Upon successful completion, students will be able to apply fundamental understanding of the field of business by analyzing various securities transactions, analyzing and evaluating industry trends, and preparing and communicating results of company analysis to different audiences.
4. Upon successful completion, students will be able to demonstrate knowledge and behaviors necessary for functioning effectively in a business organization.
5. Upon successful completion, students will be able to demonstrate the ability to integrate and synthesize knowledge, skills, inquiry tools and practices related to business administration in order to benefit oneself and others.

### Prerequisite:

Bachelor of Arts in Business Administration degree or an equivalent degree.

### Graduation Requirements:

1. Satisfactory completion (B average or better) of all required coursework over four semesters time (approximately 24 months chronological time).
2. Completion of 48 semester units of credit. 1 semester unit is 15 contact hours for 15 weeks.

## CURRICULUM

	Semester Units
BUS500 Financial Management	4
BUS502 Non-Profit Management	4
BUS511 Marketing Management	4
BUS513 International Trade	4
BUS521 Comparative Management	4
BUS542 Human Resources Management	4
BUS543 Organizational Behavior	4
BUS604 Managerial Accounting	4
BUS616 Business Ethics for Manager	4
BUS636 Operations Management	4
BUS651 Management Information Systems	4
BUS699 Capstone	4
<b>MBA Total:</b>	<b>48 units</b>

## DOCTOR OF PHILOSOPHY IN BUSINESS ADMINISTRATION (Ph.DBA)

### Program Learning Outcomes

1. Upon successful completion, students will be able to identify and explain the four functions of management: Planning, Leading, Organizing, and Controlling, including how these concepts affect the business environment.
2. Upon successful completion, students will demonstrate application of quantitative understanding to effective business planning and operations.
3. Upon successful completion, students will be able to apply fundamental understanding of the field of business by analyzing various securities transactions, analyzing and evaluating industry trends, and preparing and communicating results of company analysis to different audiences.
4. Upon successful completion, students will be able to demonstrate knowledge and behaviors necessary for functioning effectively in a business organization.
5. Upon successful completion, students will be able to demonstrate the ability to integrate and synthesize knowledge, skills, inquiry tools and practices related to business administration in order to benefit oneself and others.

### Graduation Requirements:

1. Satisfactory completion (B average or better) of all required coursework over eight semesters' time (approximately 48 months).
2. Completion of 54 semester units of credit. 1 semester unit is 15 contact hours for 15 weeks.
3. Advancement to candidacy, as signified by the completion of all doctoral coursework and the passing of a comprehensive examination.
4. Satisfactory completion of doctoral dissertation including oral defense of dissertation.

### Prerequisite:

Master of Art in Business Administration degree or an equivalent degree.

## **CURRICULUM**

	<b>Semester Units</b>
BUS700 Advanced Corporate Leadership	3
BUS705 Organizational Development	3
BUS706 Organizational Communication	3
BUS710 Conflict Resolution	3
BUS712 Advanced Economic Analysis	3
BUS755 Management Finance	3
BUS766 Contemporary Marketing Management	3
BUS776 Coordinating and Managing Supply Chains	3
BUS780 Organizational Change	3
BUS785 Technology for Corporations	3
BUS790 Strategic Planning	3
RES700 Intro to Dissertation Proposal	3
RES801 Quantitative Research	3
RES802 Qualitative Research	3
RES803 Research Methodology	3
RES877 Dissertation I	3
RES878 Dissertation II	3
RES879 Dissertation III	3
<b>Ph.DBA Total:</b>	<b>54 units</b>

## COURSE DESCRIPTIONS

### **BUS101 Introduction to Business (3 units)**

Students will examine both public and private enterprises to understand functions of development, production, distribution, and delivery of goods and services.

### **BUS102 Business Communications (3 units)**

An intensive study of the forms and functions of communication in business organizations. Directed practice is provided in both written and oral business communication. At least one formal business report and an oral report are required to be completed under simulated business conditions.

### **BUS110 Fundamentals of Finance (3 units)**

An in depth look at accounting concepts and methods; financial statements; transaction analysis and recording; adjustments and closing procedures; uses of data processing; summarizing and reporting; cash and its control; payroll; receivables and payables; income taxes; financial statement analysis.

### **BUS111 Business Finance (3 units)**

An exploration of the methods utilized by corporations in securing and utilizing capital. Major topics of interest include capital budgeting, cost of capital, capital structure, and characteristics of alternative forms of capital.

### **BUS113 Financial Institutions (3 units)**

A focus on the institutional structure of the financial system. It includes a survey of both the public and private sectors of our money and credit economy.

### **BUS201 Principles of Accounting (3 units)**

An introduction of the accounting process through the recording, summarizing, and reporting of financial information of a business entity, utilizing the double entry method of accounting.

### **BUS202 Managerial Accounting (3 units)**

A survey of the uses of accounting for planning and control in a management environment, including budgeting, financial analysis, basic cost accounting, internal accounting reports, and capital budgeting.

### **BUS210 Introduction to Management Science (3 units)**

An introduction of the basic concepts of operations management and application of the same in business practice today.

### **BUS211 Principles of Management (3 units)**

A focus on the management process: planning, organizing, staffing, directing, and controlling enterprises. It addresses the manager's role in business organizations; schools of management thought; decision making; knowledge and skills leading to effectiveness in interpersonal relations; motivation theories; leadership theory and style; managing change; and organizational development.

### **BUS212 Management System (3 units)**

An introduction to systems program/project management; organization constraints; resources management; decision making; work breakdown structures, system effectiveness; life cycle management. It will include lecture and case studies.

**BUS301 Introduction to Marketing (3 units)**

Students will uncover the basic principles of marketing. Marketing activities are applied to the specific interests of non-business majors.

**BUS302 Principles of Marketing (3 units)**

This course is a survey of the entire field of marketing. Emphasis is placed on the areas of products, pricing, distribution, and promotion.

**BUS303 Marketing Research (3 units)**

A discussion of research methods applied to marketing; introduction sampling; collection, analysis, and reporting of data; survey of sales forecasting; market analysis; and distribution cost analysis.

**BUS359 Business Statistics (3 units)**

An introductory course that deals with the practical application of mathematical models to the planning and controlling functions in the management process.

**BUS360 Small Business Administration (3 units)**

A discussion of the place of the small business enterprise on the national economic scene, the method of establishing such a venture, the problems confronting the entrepreneur in starting and operating a successful small enterprise.

**BUS401 Business Law (3 units)**

A focus on the American legal system; basic laws of real and personal property, contracts, agreements, and other legal instruments; introduction to labor and tax laws and the laws governing agencies, partnerships, and corporations.

**BUS402 Business Policy and Strategy (3 units)**

This integrative, capstone course is designed to solidify and reinforce students' understanding of all facets of contemporary business administration. It includes analysis of selected case studies in business, with hands-on experience in environmental scanning and analysis.

**BUS404 Legal Issues in Business (3 units)**

A study of state and federal legal systems and their jurisdictions from the viewpoint of the businessman or woman and the consumer with which he or she deals. Manufacturers' liability and the protection of the consumer are explored as is the impact of administrative agencies on both business and the consumer.

**BUS409 Environmental Economics (3 units)**

An economic analysis of the causes and effects of pollution and an evaluation of the alternatives in environmental control.

**BUS410 Human Resource Management (3 units)**

Students will address the management process as applied to the development, utilization, maintenance, and recruitment of an effective work force.

**BUS411 Business Administration and Law (3 units)**

A study of the substantive law of business relationships in partnerships, corporations, and agencies is studied, together with the legal rights and liabilities of owning real or personal property.

**BUS412 Small Business Management (3 units)**

Student's will understand the economic and social environment in which the small business functions. The course is a study of the proper balance between business functions (purchasing, production, sales, and finance) and the management functions (planning, organizing, actuating, and controlling).

**BUS413 Managerial Accounting and Control (3 units)**

An in depth look at the application of accounting analysis to management decision making, planning and control. Costing, pricing and profit planning are addressed.

**BUS420 Financial Decision Making (3 units)**

A discussion of working capital policy and current asset management. It includes capital budgeting, investment decisions under uncertainty, utility theory, comparing risk, uncertain cash flows over time.

**BUS422 Commercial Bank Management (3 units)**

An investigation of the procedures used for appraisal of credit risks and selection of investments. Attention is given to the influence of the regulatory environment and the problem of shifts in deposit liabilities.

**BUS500 Financial Management (4 units)**

An overview study of the concepts and techniques in finance for non-financial managers. The course will cover basic financial management tools and principles for both small and large business.

**BUS502 Non-Profit Management (4 units)**

Students will develop an understanding of management and leadership's roles in churches and other nonprofit organizations.

**BUS511 Marketing Management (4 units)**

A course that is focused on the marketing strategies that establish a match between the firm and its environment. Issues such as what businesses the firm may enter and how the selected field, product or service may succeed in a competitive environment are examined.

**BUS513 International Trade (4 units)**

An introduction to global economic integration and the institutions that regulate it. Students are introduced to the tools of international economic analysis and they apply these tools to the study of the globalization

experiences of one developing country.

**BUS521 Comparative Management (4 units)**

Management functions and practices in an international context; comparison of management and business practices from various political and cultural perspectives; emphasis on what managers need to be aware of in order to perform in the international environment.

**BUS542 Human Resources Management (4 units)**

An introduction to human resource management. Human resource planning, staffing, training and development, compensation, safety and health, and labor relations.

**BUS543 Organizational Behavior (4 units)**

A survey course intended to provide the student with cutting edge thinking on a variety of organizational behavior and management topics.

**BUS604 Managerial Accounting (4 units)**

The course objective is to offer today's managers' effective tools to use comparatively when considering alternative strategies and making decisions. This is the insider's perspective to keeping an entity competitive and decision cases.

**BUS616 Business Ethics for Managers (4 units)**

Examination of the ethical, legal, and social environment of business and its impact on managerial decision making.

**BUS636 Operations Management (4 units)**

Students will analyze and improve business processes in services or in manufacturing by learning how to increase productivity and deliver higher quality standards.

**BUS657 Management Information Systems (4 units)**

An examination of the applications of computer-based information systems to the management of organizations. Topics include use of information to further the organization's mission and strategy, the role of users, the architecture of information and development of decision-support processes for managers.

**BUS699 Capstone (4 units)**

The Strategic Management Seminar is the culminating course for Yuin's MBA program. It is designed to integrate the business disciplines and utilize the principles of strategic thinking. As the final course, it examines a range of complex issues that business people must handle in order to be effective, and explores how various business disciplines interact with each other in today's dynamic global world.

**BUS700 Advanced Corporate Leadership (3 units)**

Students will develop a better understanding of the leadership challenges, techniques, burdens, and successes associated with initiating and implementing major changes within organizations.

**BUS705 Organizational Development (3 units)**

A focus on the fundamentals of decisions in the organization development of a business. It also looks at the decisions of growth, product development, recession, research, and employment issues.

**BUS706 Organizational Communication (3 units)**

An examination of communication theory and measurement, communication theory, promotional strategies, public relations and publicity, consumer education, collateral material planning and promotional ethics.

**BUS710 Conflict Resolution (3 units)**

This interactive course focuses on creatively utilizing cases, role plays, and scenarios to help build up skills and understanding of corporate negotiations and organizational conflict.

**BUS712 Advanced Economic Analysis (3 units)**

Students will uncover the process of solving management problems by economic analysis. Classifications of the economic basis for business policies and key economic concepts that can serve as a framework for business decisions are covered.

**BUS755 Management Finance (3 units)**

An examination of common internal operational issues regarding business firms and emerging external social influences that impact their operations.

**BUS766 Contemporary Marketing Management (3 units)**

An emphasis on marketing strategies that establish a match between the firm and its environment. Issues such as what businesses the firm may enter and how the selected field, product or service may succeed in a competitive environment are examined.

**BUS776 Coordinating and Managing Supply Chains (3 units)**

A focus on decision-making and controlling the allocation of personnel, materials, and machine utilization in the management of supply chains.

**BUS780 Organizational Change (3 units)**

An exploration of the policies and practices in the management of creating organizational change. Major organizational behavior theories are discussed. The seminar also utilizes role play as a means to better understand these theories and best practices for incorporating change management.

**BUS785 Technology for Corporations (3 units)**

An overview of current issues facing e-Business from a managerial perspective such as the role of intranets and extranets, electronic payment systems, Internet security, privacy, and regulations will be discussed as well.

**BUS790 Strategic Planning (3 units)**

Strategic Management is an integrative capstone course that seeks to provide a comprehensive look at organizations. Topic areas such as accounting, marketing, finance and management, operations, and management information systems, several contemporary theories and practices of organizations will be

explored.

**RES700 Intro to Dissertation Proposal (3 units)**

A focus on the development of the doctoral dissertation proposal. Emphasis is placed on understanding and defining the logical relations between elements in a proposal including the problem statement, conceptual/theoretical framework, literature review, research design and methodology.

**RES801 Quantitative Research (3 units)**

A study of the analytical and mathematical models for quantitative research. Students will learn concepts such as statistical analysis, project management, simulation, and linear programming.

**RES802 Qualitative Research (3 units)**

Students will gain a general understanding of qualitative research methods and issues related to the design and conduct of qualitative studies.

**RES803 Research Methodology (3 units)**

**An overview of business research methodology and the requirements needed to conduct quality business research.**

**RES877 Dissertation I (3 units)**

An overview of business research and the requirements needed to conduct quality business research. Students will begin to work on their dissertation and submit a complete dissertation proposal under the direction of the professor.

**RES878 Dissertation II (3 units)**

An overview of business research and the requirements needed to conduct quality business research. Students will continue to work on their dissertation under the direction of the professor.

**RES879 Dissertation III (3 units)**

An overview of business research and the requirements needed to conduct quality business research. Students will complete their dissertation and present a final defense under the direction of the professor.

## ADMINISTRATION

### BOARD OF TRUSTEES

**Chairperson:** Christine Lee

**Board Members:**

Dawson Dezheng Dong,  
Amen Rahh  
Annika Yeo  
Sang Lee

### ADMINISTRATION

President, Chief Executive Officer: Washington, Warren

Ph.D, (Educational Leadership and Human Behavior) Alliant University, San Diego, California.

MS, (Counseling and Guidance) La Verne University, La Verne, California.

BA, (Sociology – Psychology) California State University Dominguez Hills, Carson, California.

AA, (Sociology) Los Angeles Southwest College, Los Angeles, California.

Dean of Academic Affairs: Washington, Julie

Ph.D, Alliant University, San Diego, California.

MA, California State University Dominguez Hills, California.

BA, California State University Dominguez Hills, California.

Dean of Theology: Kim, Hong Man

Ph.D. (Intercultural Studies) Reformed Theological Seminary, Jackson, Mississippi.

D.Miss. (Missiology) Reformed Theological Seminary, Jackson, Mississippi.

MPS. (Professional Studies) Alliance Theological Seminary, Nyack, New York.

M.Div. (Theology) Chong Shin Theological Seminary, Seoul, South Korea.

BA. (Economics) Seo Kyoung University, Seoul, South Korea.

Librarian: Helaire Mitchell

MMLIS (Library and Information Science), University of Southern California, Los Angeles, California.

BA (English: Creative Writing), University of Southern California, Los Angeles, California.

BA (Psychology) University of Southern California, Los Angeles, California.

Director of Student Affairs: Patrida, Abigail

ADN. (Nursing) Long Beach City Colloge, Long Beach, California.

Administrative Assistant: Gowgani, Saeed

MD. (Medicine) Tehran University of Medical Science & Health Services, Tehran,  
Iran. BS. (Medicine) Tehran University of Medical Science & Health Services,  
Tehran, Iran.

## FACULTY

### School of Theology Instructional Faculty

#### Full-time Faculty

- Han, Sang Chan      Ph.D. (Theology) Hamburg Universitaet, Hamburg, Germany.  
M.Div. (Theology) Presbyterian College and Theological Seminary, Seoul,  
South Korea.  
B.A. (English) Chung Ang University, Seoul, South Korea.
- Hong, Steve          D.Min. (Ministry) Fuller Theological Seminary, Pasadena, California.  
Th.M. (Theology) course work completed, Calvin Theological Seminary, Grand  
Rapids, Michigan.  
M.Div. (Theology) San Francisco Theological Seminary, San Anselmo, California.  
M.Div. (Theology) Presbyterian Theological Seminary in America, Santa Fe Springs,  
California.  
B.S. (Industrial Chemistry) Han Yang University, Seoul, South Korea.
- Kim, Hong Man      Ph.D. (Intercultural Studies) Reformed Theological Seminary, Jackson, Mississippi.  
D.Miss. (Missiology) Reformed Theological Seminary, Jackson, Mississippi.  
MPS. (Professional Studies) Alliance Theological Seminary, Nyack, New York.  
M.Div. (Theology) Chong Shin Theological Seminary, Seoul, South Korea.  
BA. (Economics) Seo Kyoung University, Seoul, South Korea.
- Pai, Hyo              Ph.D. (Psychology) Fuller Theological Seminary, Pasadena, California.  
Ph.D. (Christian Education) Biola University, La Mirada, California.  
D.Min. (Ministry) Fuller Theological Seminary, Pasadena, California.  
M.Div.(Theology) Azusa Pacific University, Azusa, California.  
MA. (Education) Pepperdine University, Malibu, California.  
BA. (English) Seoul National University, Seoul, South Korea.

#### Part-time Faculty

- Han, Jin              Ph.D. (Psychology) Fuller Theological Seminary, Pasadena, California.  
M.Div. (Theology) Talbot School of Theological, La Mirada,  
California. BA. (Psychology) University of California, Irvine,  
California.

- Kim, Jeom Ok      Ph.D, Trinity International University, Bannockburn, Illinois.  
 Th.M, Calvin Theological Seminary, Grand Rapids, Michigan.  
 Th.M, Chongshin University, Seoul, South Korea.  
 M.Div, Chongshin Theological Seminary, Seoul, South Korea.  
 BA, Hongik University, Seoul, South Korea.
- Kim, John          D.Miss, Grace College & Theological Seminary, Winona Lake, Indiana.  
 D.Min, Providence Theological Seminary, Manitoba, Canada.  
 MA, Graduate School of Seoul Theological University, Seoul, South Korea.  
 BA, Seoul Theological University, Seoul, South Korea.
- Kwon, Tack        Ph.D, Biola University, La Mirada, California.  
 D.Min, Fuller Theological Seminary, Pasadena, California.  
 M.Div, Presbyterian University and Theological Seminary, Seoul, South Korea.  
 BA, Seoul National University, Seoul, South Korea.

### **General Education Instructional Faculty**

- Washington, Julie      Ph.D, Alliant University, San Diego, California.  
 MA, California State University Dominguez Hills, California.  
 BA, California State University Dominguez Hills, California.

## School of Business Administration Instructional Faculty

### Full-time Faculty

Washington, Warren Ph.D, Alliant University, San Diego, California.  
MS, La Verne University, La Verne, California.  
BA, California State University Dominguez Hills, Carson, California.  
AA, Los Angeles Southwest College, Los Angeles, California.

### Part-time Faculty

Davidian, Linet DBA. California Southern University, California.  
MBA. University of Economics and Political Science, Hamburg, Germany.  
BA. (Business Administration) University of Economics and Political Science,  
Hamburg, Germany.

Washington, Julie Ph.D, Alliant University, San Diego, California.  
MA, California State University Dominguez Hills, California.  
BA, California State University Dominguez Hills, California.

Loussararian, Eddie MBA. (Business Administration) University of Redlands, California.  
BS. (Hospitality Management) California State Polytechnic University, Pomona,  
California.

## INSTRUCTIONS ON FILING A COMPLAINT

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market, Suite 225, Sacramento, CA 95834, [www.bppe.ca.gov](http://www.bppe.ca.gov), (916) 574-8900, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's Internet web site, [www.bppe.ca.gov](http://www.bppe.ca.gov).

## DISCLOSURES

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. Students could review the following information in an Internet Web site of Yuin University, [www.yuin.edu](http://www.yuin.edu); (1) The school catalog, (2) A School Performance Fact Sheet for each educational program, (3) Student brochures, (4) A link to the bureau's Internet Web site [www.bppe.ca.gov](http://www.bppe.ca.gov), (5) The institution's most recent annual report. Students may access the bureau's Internet Web site anywhere the institution identifies itself as being approved by the Bureau for Private Postsecondary Education.

Yuin University has never filed a bankruptcy petition, operated as a debtor in possession or had a petition of bankruptcy filed against it under federal law.

Yuin University does not participate in any federal or state financial aid programs.

If a student receives a loan to pay for the educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Yuin University does NOT offer private loans.

## CHANGES

Information about Yuin University is published in this catalog that contains a description of policies, procedures, and other information about the school. Yuin University reserves the right to change any provision of the catalog at any time. Notice of changes will be communicated in a revised catalog, an addendum or supplement to the catalog, or other written format with an effective date. Students are expected to read and be familiar with the information contained in the catalog, in any revisions, supplements and addenda to the catalog, and with all school policies. By enrolling in Yuin University, the Student agrees to abide by the terms stated in the catalog and all school policies.

## NOTICE TO PROSPECTIVE DEGREE PROGRAM STUDENTS

This institution is approved by the Bureau for Private Postsecondary Education to offer degree programs. To continue to offer degree programs, this institution must meet the following requirements:

- Become institutionally accredited by an accrediting agency recognized by the United States Department of Education, with the scope of the accreditation covering at least one degree program.
- Achieve accreditation candidacy or pre-accreditation, as defined in regulations, by July 1, 2017, and full accreditation by July 1, 2020.

If this institution stops pursuing accreditation, it must:

- Stop all enrollment in its degree programs, and
- Provide a teach-out to finish the educational program or provide a refund.

An institution that fails to comply with accreditation requirements by the required dates shall have its approval to offer degree programs automatically suspended.

Institutional Representative Initials: \_\_\_\_\_

Student Initials: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## ACADEMIC CALENDAR

### Fall 2019

Registration	July 22- August 9
Classes Begin	September 3
Midterm Exam	October 21- 25
Pre-Registration (Spring 2020)	November 5- 9
<u>Thanksgiving Break</u>	<u>November 26- 29</u>
Final Examination	December 16- 20
Classes end	December 20

### Spring 2020

Registration	January 2 – 15, 2020
<u>New Year's Day</u>	<u>January 1</u>
Classes Begin	January 27, 2020
Midterm Exam	March 16- 20
<u>President's Day</u>	<u>February 17, 2020</u>
<u>Spring Break</u>	<u>April 12- 17</u>
Final Examination	May 11- 15
Classes End	May 15

### Summer 2020

Registration	April 20- 24
Commencement	May 23
Classes Begin	June 1
<u>Independence Day</u>	<u>July 4</u>
Pre-Registration (Fall 2020)	July 13- 17
Final Examination	July 20- 24
Classes End	July 24

\*National Holidays are underlined

# SCHOOL MAP

